

# TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER, KINGSVILLE 2020 Annual Security Report

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In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f), 34 CFR 668.46)

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This Annual Security Report and the Texas A&M University Health Science Center Kingsville Annual Fire Safety Report on Student Housing (Annual Fire Safety Report) are available at the following Texas A&M University Office of Risk, Ethics, and Compliance websites.

<https://orec.tamu.edu/wp-content/uploads/HSCKingsvilleAnnualSecurityReport.pdf>

<https://orec.tamu.edu/wp-content/uploads/KingsvilleAnnualFireReport.pdf>

Email [mspees@tamu.edu](mailto:mspees@tamu.edu) for assistance if any link does not function.

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## Texas A&M University Health Science Center, Kingsville

### **Preparation of the Annual Security Report and Disclosure of Crime Statistics**

Enacted in 1990, The Crime Awareness and Campus Security Act was designed to assist the campus community in making decisions which affect their personal safety by requiring institutions of higher education to provide certain campus security information to current and prospective students and employees annually. The Higher Education Act of 1998 and the subsequent amendments of the implementing regulations (34 C.F.R.668.46) significantly expanded institutions' obligations under the Act. The Act was also renamed the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" (hereafter the Clery Act).

The Texas A&M University Health Science Center (TAMHSC) Security Department is responsible for preparing and distributing the Annual Security Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). The Annual Security Report is published every year by October 1st and contains three years of selected campus crime statistics and certain campus security policy statements for the 2020 – 2021 academic year in accordance with the Clery Act. The 2020 Annual Security Report contains crime statistics for calendar years 2019, 2018, and 2017.

The TAMHSC Kingsville shares a campus and various facilities, including on-campus student housing<sup>1</sup>, with Texas A&M University Kingsville, a separate Title IV institution. In accordance with the Clery Act, if your institution shares a campus with another Title IV institution, both institutions must include in their separate Clery Act statistics all of the Clery Act crimes that occur anywhere on the campus. Also, if your institution shares on-campus housing facilities with another Title IV institution, both institutions are considered to be in control of the facilities and must report on those facilities to comply with Clery Act requirements. The TAMHSC Security Department and the Office of Risk, Ethics, and Compliance (OREC) compose the Annual Security Report and statistical information with input from Texas A&M University Kingsville and various other sources such as local law enforcement agencies, TAMHSC Administration, Student Affairs, and other campus personnel. The 2020 TAMHSC Kingsville Annual Security Report reflects a shared campus, including statistics for calendar years 2019, 2018 and 2017.

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<sup>1</sup> According to an intra-system cooperation contract between the TAMHSC and Texas A&M University Kingsville, Texas A&M University Kingsville provides TAMHSC Kingsville with certain services (infrastructure, utilities, police and security, computer, telecom, library/research resources, etc.) and access to various facilities including student housing in accordance with the Texas A&M University Kingsville housing allocation protocol.

## Annual Security Report Notifications

Each year, an e-mail notification which provides website access to this report is sent to all current students, faculty, and staff. The TAMHSC Kingsville Annual Security Report can be found at the following website: <https://orec.tamu.edu/wp-content/uploads/HSCKingsvilleAnnualSecurityReport.pdf>. A paper copy may be requested at the front desk of the Rangel College of Pharmacy, 1010 West Ave. B, Room 103, Kingsville, TX or by calling 361-221-0602. A paper copy is also available upon request at each TAMHSC location.

Prospective employees are notified of the availability of the Annual Security Report through an email distributed when applying for a position. Website access to the Annual Security Report is provided by the Division of Human Resources and Organizational Effectiveness through a link under the “Safety and Security Notices” heading on the Required Employee Notices & Important Reminders webpage (<http://employees.tamu.edu/employees/required-notices/>).

Prospective students are notified of the availability of the Annual Security Report through an email distributed when applying for admission. Website access to the Annual Security Report is provided by the Office of Admissions through a link titled “Campus Safety” located at the bottom of the Admissions webpage (<http://admissions.tamu.edu/>).

## Campus Law Enforcement Policies

### Police Department Overview

The Texas A&M University Kingsville Police Department (TAMUK PD) provides law enforcement and security services to all components of Texas A&M University Kingsville including the TAMHSC Kingsville academic campus and a variety of satellite facilities throughout Kleberg County. The department consists of professional campus police and telecommunications officers dedicated to providing excellent customer service to the community.

Patrol is the core of the TAMUK PD. To provide a safe campus for our students, staff, faculty, and visitors, the department has officers and a supervisor on duty 24-hours a day, year round. Officers patrol campus on foot, by bicycle, Segway, golf cart, and in vehicles. The Dispatch Center is staffed with trained and certified communication officers who answer calls for service, dispatch officers and other emergency services to incidents, and monitor intrusion detection and fire alarms. TAMUK PD employs students who carry out a variety of roles including parking enforcement and assisting officers in providing campus escorts.

### Jurisdiction

The TAMUK PD is the primary police authority with jurisdiction for the TAMHSC Kingsville campus. The police officers are fully certified by the State of Texas as defined in article 2.12 of the Texas Code of Criminal Procedure. Pursuant to Section 51.203 of the Texas Education Code, police officers commissioned by a state institution of higher education have authority and jurisdiction in all counties in which property is owned, leased, rented, or otherwise under the control of the institution of higher education. The officers are employed and commissioned for the purpose of protecting the safety and welfare of students, employees, and property of the institution in accordance with state law. Commissioned officers are vested with all powers, privileges, and immunities of peace officers while the officer is either in their primary jurisdiction or outside the officer’s primary jurisdiction. Commissioned campus peace officers employed by Texas A&M University Kingsville shall normally confine their duties as peace officers to activities within the boundaries of the property owned, leased, or otherwise controlled by the university but, nonetheless, have primary jurisdiction in any county in which the property is located.

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### **Arrest Authority**

As peace officers, TAMUK PD's armed police officers have the same full authority to detain and arrest as municipal police officers. Officers are fully certified by the State of Texas with full arrest powers.

### **Enforcement Authority**

The TAMUK PD is computer linked to city, state and federal criminal justice agencies, which provide access to criminal records, wanted persons, stolen property, and vehicle information. All crimes reported to TAMUK PD are investigated and are referred for prosecution through the Offices of the County Attorney and District Attorney when appropriate. Criminal matters involving university students or employees may also be referred to university administration for disciplinary action.

TAMUK PD officers have the authority to enforce university policies, and those policies include enforcing violations of the law.

### **Working Relationships and Agreements**

TAMUK PD maintains working relationships and cooperates with all area law enforcement agencies including the City of Kingsville Police Department, Kleberg County Sheriff's Office, Texas Rangers, Texas Department of Public Safety, Department of Homeland Security, and the local field office of the Federal Bureau of Investigation. These working relationships result in awareness of criminal activity perpetrated beyond campus but are not maintained through written mutual aid agreements with the TAMUK PD or TAMHSC for the investigation of alleged criminal offenses. Texas A&M University Kingsville has a written inter-local agreement with the Hidalgo County Constables Offices Precinct 1 and 3.

A written agreement is currently in place between TAMHSC and Texas A&M University Kingsville for police/security services to be provided at the same level that exists throughout the Texas A&M University Kingsville campus.

A request is distributed to local law enforcement agencies annually to solicit cooperation in informing the institution about crimes. The request is specific to informing the Safety Officer at the TAMHSC Kingsville campus about situations reported to the given local law enforcement agency that may warrant an emergency response or timely warning notification.

### **Monitoring Non-Campus Locations**

The TAMHSC does not operate non-campus housing facilities or non-campus student organization housing facilities. However, students may live off campus in neighborhoods surrounding the TAMHSC Kingsville campus. The Kingsville Police Department and Kleberg County Sheriff's Department are the primary responding law enforcement agencies to surrounding areas off campus. If institutional sponsored activity by a student or student organization meets the criteria for Clery non-campus property in areas surrounding the TAMHSC Kingsville campus, TAMUK PD may be notified of occurrences reported at these locations and may assist in cooperation with the Kingsville Police Department, state, or federal law enforcement. TAMHSC does not have a Memorandum of Understanding with local law enforcement.

Institutional sponsored activity by a student or student organization to a location outside of the Kingsville area may result in the location meeting the criteria for Clery non-campus property. TAMUK PD does not monitor or record the criminal activity at these non-campus locations. The local law enforcement agency with jurisdiction at the location responds when police services are requested.

## Professional Standards

The TAMUK PD's mission is to provide a safe and secure learning and working environment by providing the highest quality services, which include prompt response, availability of officers, and informational and instructional services. Providing excellent service and maintaining good relationships within the community is vital to achieving the overall mission of keeping the campus safe and secure. All members of the campus community can expect to be treated in a courteous and professional manner by members of the department. The TAMUK PD will not tolerate an employee who acts unprofessionally or who does not provide an appropriate level of service. Instances where TAMUK PD employees have been especially helpful or have exceeded expectations in service can also be recognized.

The quality of service is dependent in part on feedback from the community. Please help the department improve by bringing complaints and compliments to the attention of any of the following individuals in a timely manner:

- Request the on-duty Police Supervisor by calling 361-593-2611. This individual is available 24-hours a day.
- Address written correspondence to: Chief of Police, TAMUK PD, Lewis Hall, 855 N. University Blvd., Kingsville, TX 78363.

## Campus Law Enforcement Telephone Directory

Area Code – 361 (for all numbers listed below), Website: <http://www.tamuk.edu/upd/>

Emergencies-from on campus phones/Police/Fire/Medical	911	Non-Emergencies/General Assistance	593-2611
TAMUK PD Chief of Police	593-2611	Kingsville Police Department	592-4311
Kleberg County Sheriff	595-8500	Kingsville Crime Stoppers	592-INFO (4636)

## Reporting Crimes

### Incident Reporting and Response

Any on-campus criminal offense, accidents, other emergencies (fire, ambulance, etc.), suspicious person(s), or suspected criminal activity should be reported immediately to the TAMUK PD by dialing 2611 or 911 from a campus phone, 911 from a cellular phone, contacting a police officer on patrol, or in person at the law enforcement office (855 University Blvd., Lewis Hall, Kingsville, Texas). The TAMUK PD is not a designated public answering point for 911 calls, however, the Kingsville Police Department answers 911 calls in the geographical area and refers university calls to the TAMUK PD dispatcher for appropriate action. Additionally, the university has installed emergency two-way call boxes in elevators on campus. Individuals may use the emergency telephone and/or call button to directly communicate with the TAMUK PD dispatcher.

For non-emergency security or public safety matter, call 2611 from a campus phone. To contact the TAMUK PD from an off campus phone, campus payphone, or cell phone, call 361-593-2611. Report in person at 855 University Blvd., Lewis Hall in Kingsville, Texas. Upon receipt of the call, the TAMUK PD will dispatch police, fire, and/or medical assistance as needed. Dispatchers are available 24 hours a day to answer calls. For non-emergencies, emails may be sent to TAMUK PD at [upd@tamuk.edu](mailto:upd@tamuk.edu). The web address for TAMUK PD is: <http://www.tamuk.edu/upd/>.

TAMUK PD is the primary respondent for campus emergencies and reports of criminal activity on campus. TAMUK PD will respond as quickly and safely as possible to any request for assistance, whether it is an emergency or not. Response time is based on current activity and severity of the call. Crimes in progress, alarms, traffic accidents with injuries, and medical assists have a higher priority than other types of calls. TAMUK PD in vehicles, golf carts, Segways, on foot, or on bicycles will assist and may be contacted directly. For non-campus offenses, we encourage prompt reporting to the proper local law enforcement agency where TAMUK PD may assist as necessary.

We cannot overemphasize the importance of prompt and accurate reporting of crime. If a crime is not reported promptly, evidence can be destroyed or the potential to apprehend a suspect is lost. Without accurate reports, leads could be missed and the investigation headed in the wrong direction. If a crime or emergency is witnessed, promptly report it to the TAMUK PD and be prepared to answer questions as accurately as possible. Reports of criminal activity are fully investigated and appropriate actions are taken to identify, apprehend, and submit for prosecution to the courts including documenting incident reports and notifying and/or requesting assistance from other law enforcement agencies as appropriate.

Referrals for review and potential institutional disciplinary action are forwarded to the Texas A&M University Kingsville Dean of Students Office, Human Resources, Compliance Office, Title IX Office, or Texas A&M University administration as appropriate along with additional information obtained from the police investigation. The subsequent investigation can only be as thorough as the information received. If you are the victim of a crime, or you have seen or received information of criminal or suspicious activity or other emergency, please contact the TAMUK PD immediately.

After receiving information concerning a crime or an emergency, the TAMUK PD will execute appropriate follow-up actions, which may include issuing a timely warning notifications to alert the campus community about crimes that pose a serious or continuing threat, or issuing an emergency notification to alert the campus community about significant emergencies or dangerous situations. Reporting all incidents to TAMUK PD also allows for accurate reporting of crime statistics in public disclosures such as the annual security and fire safety report and the daily crime and fire log. Immediate reporting of crimes or emergencies to the TAMUK PD is essential for including them in the annual statistical disclosure and assessing them for notifications, when necessary.

### **Reporting Criminal Offenses to University Officials: Campus Security Authorities**

Faculty, staff, and students are encouraged to report any criminal offenses within the campus environment directly to the TAMUK PD or local law enforcement agency. For non-campus offenses, we encourage accurate and prompt reporting to the proper local law enforcement agency. As an option, students and employees may also report criminal offenses to the following TAMHSC offices:

Names	Phone	Location
Associate Dean for Academic Affairs	361-221-0621	1010 West Ave. B, Kingsville, TX
College of Pharmacy, Assistant Dean of Student Affairs	361-221-0642 or 361-221-0660	1010 West Ave. B, Kingsville, TX
TAMHSC Security Department, Bryan Campus	979-436-9000	Clinical Building 1, Suite 4400, Bryan campus
Human Resources	979-436-9181	Clinical Building 1, Suite 3100, Bryan campus

Names	Phone	Location
Office of the Dean of Faculties & Associate Provost	979-845-4274	YMCA Building 108 College Station campus
Assistant Vice President and Title IX Coordinator	979-458-8407	Medical Sciences Library 007 College Station campus
Chief Risk, Ethics, and Compliance Officer	979-458-0308	Jack K. Williams Administration Building 302, College Station campus

Crime reports provided to these and other campus security authorities are used by the school to fulfill its responsibility to annually disclose accurate crime statistics and to issue or facilitate the issuance of timely warnings or emergency notifications. Campus security authority crime reports should include sufficient detail such as dates and locations, and where appropriate, personally identifying information, including name and contact information, if available.

Students, faculty, staff, community members, and guests are encouraged to report all crimes and public safety related incidents to TAMUK PD in an accurate and prompt manner when the victim of such crimes elects or is unable to make such a report. The TAMUK PD and the university offices listed above, will assist students with notifying the proper law enforcement authorities, if the victim chooses. An individual may elect to report the crime to TAMUK PD at a later date, disclose the incident to a CSA, file a complaint with the institution which may result in disciplinary proceedings, contact a referral agency, or make an anonymous report to the police. It is the goal of TAMUK PD to provide assistance wherever the report is made and include Clery countable crimes in the annual security report.

Although exempt from the reporting requirements of the Clery Act, pastoral and professionally licensed mental health counselors are encouraged, if and when they deem appropriate, to refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual statistics and crime log, especially if the incident may pose an ongoing threat to the campus community. TAMUK Student Health and Wellness Services staff informs their student clients of the procedures to report crime to the TAMUK PD on a voluntary and/or confidential basis. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session. Contracted counseling personnel available to employees are not provided a reminder to review reporting options with clients as they are referred using a network of local providers.

### **Confidential and Anonymous Reporting of Crimes**

The TAMHSC Security Department and TAMUK PD encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, TAMHSC Security and TAMUK PD cannot hold reports of crimes in confidence. However, victims of certain offenses are eligible for a pseudonym in which the victim's true identity will not be released. An individual who is involved in or witnesses an active or ongoing emergency should dial 911 and report the emergency immediately.

Voluntary, confidential reports for purposes of inclusion in the annual disclosure of crime statistics and crime log can generally be made by victims, witnesses, and others to the campus security authorities listed above and all other campus security authorities. Annual crime statistics and the crime log are confidential in that personally identifiable information is not included in the disclosure. Concerning behavior, including crimes, can be reported anonymously to the Texas A&M University Special Situations Team via the Tell Somebody online reporting form. The form and more information can be found at <https://tellsomebody.tamu.edu/>. Reports submitted anonymously or with limited information may restrict the team's ability to follow up on the

incident. Anonymous reports of crimes may be made to the City of Kingsville Crime Stoppers line at 361-592-4636 or by submitting online through the applicable local program at:

<https://www.crimestoppersusa.org/programs/locate-a-program/>.

Reports submitted on a confidential or anonymous basis are evaluated for the purposes of issuing a timely warning or emergency notification to the campus community. The crime data also supports accurate recordkeeping and trend analysis and patterns with regard to location, method, and/or assailant.

## Missing Students

A missing person is an individual whose whereabouts are unknown; they have disappeared for no known reason and there is reasonable concern for their well-being and safety. If a student is believed to be a missing person, contact the TAMUK PD at 361-593-2611 immediately. TAMUK PD will generate a missing person report and initiate an investigation.

During the annual housing check-in processes, students are given the option to provide at least one emergency contact to be notified within 24 hours of the determination by campus or local law enforcement that the student is missing. The emergency contact information is provided to the University Housing and Residence Life Department by completing a Student Health Information form. This information is registered confidentially to the extent legally allowed and may only be disclosed to campus officials and law enforcement in furtherance of their missing person notification and investigation. Students are advised that this contact information is registered confidentially and that it may not be disclosed outside of a missing person investigation. Students may update their emergency contact information at any time by logging in to the Blue & Gold Connection online services at <http://www.tamuk.edu/bluegold/>. Following are the procedures that the institution must follow when a student who resides in an on-campus student housing facility is determined to have been missing for 24 hours<sup>2</sup>.

TAMUK PD will generate a missing person report, initiate an investigation, and report the missing person information to authorized institutional departments if necessary. If the student designated a contact, the institution will notify the contact within 24 hours of the determination by law enforcement that the student is missing. This determination is made by the TAMUK PD or the local law enforcement agency. In addition to notifying the contact person designated by the student (and regardless of whether a student has designated an emergency contact to be notified), if a student is less than 18 years old and not an emancipated individual, Federal Law requires that the institution notify a custodial parent or guardian within 24 hours of the determination that the student is missing. Institutional departments authorized to notify emergency contacts and/or family members are the TAMUK PD, University Housing and Residence Life, and the Office of the Dean of Students.

A student enrolled at the university at either a full-time or part-time status, who is perceived by the reporting person to be overdue in reaching home, campus, or other specific location, and there is an identifiable concern for the well-being of the student, may be reported as a missing student. Any concerned person should contact the TAMUK PD (361-593-2611), University Housing and Residence Life (361-593-3419), or the Assistant Vice President of Student Affairs/Dean of Students (361-593-3606) if they believe that a student is missing. Any official missing student reports must be referred immediately to TAMUK PD. If TAMUK PD receives the initial report of a missing person residing on-campus, TAMUK PD will contact University Housing and

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<sup>2</sup> These requirements do not preclude the institution from determining a student is missing before a full 24 hours, or from initiating notification procedures as soon as it determines that a student is missing. In addition, the institution must comply with Suzanne's Law, a federal law requiring a person under the age of 21 to be entered into a national missing person database within two hours of the person being reported missing. Suzanne's Law provides that there shall be no waiting period before a law enforcement agency initiates an investigation of a missing person under the age of 21.

Residence Life. TAMUK PD will also notify local law enforcement within 24 hours of the determination that a student living in on-campus housing is missing, unless the local law enforcement agency was the entity that made the determination that the student was missing. Informing the local law enforcement agency (with jurisdiction in the area where the student is presumed missing) within 24 hours applies regardless of whether the student has identified a contact, is above the age of 18, or is an emancipated minor. In cases where the missing student resides off campus, TAMUK PD will still assist in notifying the appropriate law enforcement agency.

Staff in University Housing and Residence Life, the Office of the Dean of Students, and other responsible institutional personnel should follow the instructions below upon receiving a report of a missing student:

1. Gather needed information from reporting person. Any official missing student report must be referred immediately to TAMUK PD with all information provided regarding the missing student so that an investigation can be initiated.
2. If known, provide TAMUK PD with the names and contact information of any people designated as a missing person contact.
3. If the investigation determines that the student is missing and the student has designated a contact person, the authorized department will notify the designated emergency contact(s) and/or the parent(s)/guardian(s) within 24 hours. If the student is under 18 years of age and is not emancipated, the authorized department will notify the student's custodial parent or guardian and any other designated contact person within 24 hours. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, TAMUK PD will inform the local law enforcement that has jurisdiction in the area that the student is missing within 24 hours.

## **Timely Warning Policy**

The TAMUK PD Timely Warning process includes the TAMHSC Kingsville campus community as TAMHSC Kingsville is located within the borders of the Texas A&M University Kingsville campus and TAMUK PD serves as the security department for TAMHSC Kingsville. The circumstances in which a Timely Warning will be generated include, but are not limited to, the receipt of a good faith report to the TAMUK PD or other campus security authority of a crime reportable under the Clery Act, that poses a serious or continuing threat to the campus community. The TAMUK PD Director of Public Safety/Chief of Police, or a designee, in consultation with the Chief of Staff (chair of the Emergency Management Team), is responsible for determining if a Timely Warning will be issued.

Clery reportable crimes are subject to Timely Warnings. Timely Warnings may be sent for the following crimes: major incidents of arson, murder/non-negligent manslaughter, negligent manslaughter, robbery, aggravated assault, sex offenses, burglary, motor vehicle theft, or other crimes as determined necessary by the TAMUK PD Director of Public Safety/Chief of Police or a designee. The determination will be made on a case-by-case basis after due consideration of all available facts of the crime, such as the nature of the crime, whether a continuing danger to the campus community exists, and possible risk of compromising law enforcement efforts. If the TAMUK PD or other campus security authorities are not notified of a crime in a manner that would allow the department to provide timely notice, a Timely Warning may not be issued, depending on the circumstances. All situations will be evaluated on a case by case basis.

The TAMUK PD is responsible for writing and issuing/sending Timely Warnings. Anyone with information warranting a Timely Warning should report the circumstances immediately to the TAMUK PD, by phone (361-593-2611) or in person at (Lewis Hall, Room 128, 855 N. University Blvd., Kingsville, TX).

Timely Warnings are distributed to students, faculty, and staff via the Texas A&M University Kingsville email system in a manner that is timely, that withholds the names of victims as confidential, and that will aid in the prevention of similar occurrences. Timely warnings may also be issued using some or all of the following methods of communication: text messages or emails sent through the university's Tier I and/or Tier II Emergency Communication System. Timely Warnings contain sufficient information about the nature of an identified threat to assist members of the campus community in taking appropriate action to protect themselves or their property. The Crime Alert will generally include:

- A readily understandable description of the type of crime or occurrence.
- The general location, date and time of the offense.
- A physical description of the suspect(s), if available, when there is sufficient detail that would reasonably help identify a specific individual suspect or group of suspects.
- Possible connection to other incidents.
- Date and time the alert was issued.
- Suggested measures which members of the university community can take to help protect themselves.
- Description of crime reporting options at the university.

It is important to note that in some cases law enforcement may need to withhold some facts if releasing the information would compromise an ongoing investigation or the identity of the victim. Victim names and other personally identifying information of victims are never included in Timely Warnings. An institution is not required to provide a timely warning with respect to crimes reported to a pastoral or professional counselor.

## **Emergency Response and Evacuation Policy**

The procedures disclosed in this section apply to significant emergencies or dangerous situations occurring on the campus of TAMHSC Kingsville, i.e. on-campus property. The institution does not have separate procedures for non-campus property.

### **Emergency Notification System**

HSC Alert is the TAMHSC's emergency notification system that gives the university the ability to communicate health and emergency information through some of all of the following mechanisms: SMS text message, Texas A&M Email (Gmail and Exchange), computer pop-up messages, Twitter, and a mobile app (available Fall 2020).

The TAMHSC will use the system only to provide official notification of critical emergencies (i.e., situations that pose an imminent threat to the community). It is the policy of the TAMHSC to immediately notify the campus community, via the HSC Alert Emergency Notification System, upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the TAMHSC Kingsville campus. The Safety Officer or designee at the TAMHSC Kingsville campus confirms whether a significant emergency or dangerous situation exists by evaluating information received from entities which may include, but are not limited to: law enforcement, fire department, National Weather Service, Environmental Health and Safety, and other campus officials.

The HSC Alert emergency notification system does not replace the Timely Warning requirement. They differ in that the Time Warning requirement applies to Clery reportable crimes, while the emergency notification system addresses a much wider range of threats (i.e. gas leaks, tornadoes, active shooter, etc.). If an emergency notification is issued, the university is not required to issue a Timely Warning based on the same circumstances.

At the TAMHSC Kingsville campus, the generation of an HSC Alert and activation of the notification system is the responsibility of the Safety Officer or designee. The Safety Officer or designated individual will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the HSC Alert notification system; unless issuing the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Victim names and other personally identifying information of victims are never included in emergency notifications.

In accordance with TAMHSC policy, central administration (Texas A&M University Assistant Emergency Management Coordinator; the Assistant Vice President, Compliance and Risk Management located at the TAMHSC Bryan campus; the Texas A&M University Associate Vice President for Safety and Security; the Director of Security located at the TAMHSC Houston campus; and/or designee) will confirm an emergency or dangerous situation and generate and issue an HSC Alert on behalf of TAMHSC Kingsville in special cases. These cases include: if campus operations are altered (closures), if the emergency prevents the local campus from issuing the alert, or if a centralized global message is determined to be necessary by the Office of Safety and Security or the Office of Compliance and Risk Management.

HSC Alerts related to the TAMHSC Kingsville campus, are issued to the TAMHSC Kingsville campus community, rather than to specific segments of the TAMHSC Kingsville campus population. However, HSC Alerts are campus specific. For example, an HSC Alert for an emergency occurring at the TAMHSC Kingsville campus will typically not be issued to other TAMHSC remote campuses which are not impacted.

Individuals with authority to issue HSC Alerts conduct monthly testing to validate their access to the emergency notification system. For the TAMHSC Kingsville campus, testing of the emergency notification system's operation is launched by personnel in the Office of Safety and Security once per semester. After each test, or actual alert, the Office of Safety and Security will analyze the functionality of each communication device within the notification system, and provide and maintain a report with the results of the findings. Any test may be cancelled by the Texas A&M University Assistant Emergency Management Coordinator. Reasons for cancelling tests include the existence of real threats that could necessitate sending an emergency message, recent emergency messages that obviate the need for that test, etc.

## **Registering for Emergency Notifications**

### Students, Faculty, and Staff Access

All TAMHSC faculty, staff, and students are automatically enrolled into the HSC Alert system through their Texas A&M email (Gmail and Exchange) addresses. All TAMHSC personnel and students are highly encouraged to add a mobile number to allow alerts by text message. These individual users may choose to receive mobile communications via SMS text or to opt out of the SMS text entirely through the subscriber portal at <https://tamu-health.safety.info/Subscribers/>.

Pre-scripted messages have been developed and are used, with appropriate modifications, during emergency situations. HSC Alert is only used for emergencies, crises, and reports of serious crime where a situation exists which potentially constitutes an ongoing or immediate danger. This is a free service to members of the TAMHSC community.

Depending on the nature of the emergency, one or more notification systems may be utilized. These systems include, but are not limited to:

- Text messages
- Texas A&M email system

- Computer alerts
- Twitter
- Mobile app for Android and iOS devices (available Fall 2020)

All immediate notifications will have at least one follow-up message (i.e., the “All Clear” message). Generally, the follow-up messages will be issued utilizing the same notification systems as the initial notification. However, word-of-mouth, computer alerts, the use of electronic and cellular communication, or other means may be utilized when appropriate.

The success of this service relies on individuals to provide accurate contact information. The emergency alert system will contain email addresses for all faculty, staff, and students of TAMHSC. Mobile phone numbers and alternate email addresses can be added, or you can opt out of the system, by following the steps found here: <https://codemaroon.tamu.edu/HealthAbout.aspx>.

In addition, TAMHSC Kingsville students and employees are enrolled in the Texas A&M University Kingsville emergency notification systems as TAMHSC Kingsville is located within the borders of the Texas A&M University Kingsville campus. Texas A&M University Kingsville’s Tier I mass notification system is capable of displaying written commands and messages on interior signs throughout campus as well as direct commands and sounds / sirens that alert the campus to danger and ways to take necessary precautions through the outdoor public address system. Additionally, in buildings equipped with public address capability through the fire alarm system, announcements can be made. Texas A&M Kingsville’s Tier II notification system is capable of sending alerts via telephone call, email messages, and text messages to registered users.

#### Public Access

The public can receive HSC Alerts through Twitter, however, delivery by Twitter cannot be guaranteed since Texas A&M University does not manage this notification outlet. Twitter users can follow HSCAlert to see alerts in their Twitter feed and/or receive push alerts on a mobile device through the Twitter mobile app. Once HSCAlert is followed, click the Bell Icon on the HSCAlert profile page to turn on push notifications for any mobile device with the Twitter app installed.

Also, an application should be available for download on Google Play and Apple Store in Fall 2020. Once operational, anyone with a device that uses the Android or iOS operating systems can download the AppArmor Safety mobile app for receiving HSC Alerts on their device via push notifications. The app requires a connection to the internet to receive the alerts. Plans for public access through this mobile app can be found here: <https://codemaroon.tamu.edu/HealthPublicAccess.aspx>.

#### **Disseminating Information to the Larger Community**

The TAMHSC Marketing and Communications Office or designee may communicate with local media such as newspapers, television stations and radio stations to disseminate emergency information to the surrounding community. This office, in coordination with impacted TAMHSC Marketing and Communications Managers for each college, provide a statement for posting additional information on the TAMHSC website, which is another possible source for the larger community to obtain such information.

#### **Emergency Preparedness**

The TAMHSC Kingsville campus is included in the Texas A&M University Kingsville Emergency Management Plan (EMP). The EMP describes the responsibilities and duties of campus personnel, departments, in event of an emergency or dangerous situation involving an immediate threat. The EMP is designed to assist employees to respond appropriately when emergency conditions exist.

Texas A&M University Kingsville created an Emergency Management Team consisting of university administrators and staff including a TAMHSC Kingsville staff member, to respond to the needs of the university community prior to, during and after the occurrence of a critical situation. The Emergency Management Team meets every quarter to review procedures and once a year specifically to discuss and update the EMP as necessary. The team also conducts post-incident meetings to evaluate the effectiveness of the emergency management procedures.

Additionally, the university conducts emergency response exercises and drills annually, as described below, to validate emergency plans are appropriate. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. Evacuation drills are used as a way to educate and train occupants on issues specific to their building. Following is a summary of TAMHSC Kingsville's emergency response and evacuation procedures.

### Shelter-in-Place

If an incident occurs and the building you are in is not damaged, stay inside-seeking an interior room-until you are told it is safe to come out. If your building is damaged, or you are directed to evacuate, take your personal belongings (purse, wallet, ID card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, proceed to the emergency assembly site for your area. If police or fire department personnel are on the scene, follow their directions.

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise, follow these steps, unless instructed otherwise by local emergency personnel:

- If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
- Locate a room to shelter inside. It should be an interior room without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
- Shut and lock all windows and close exterior doors.
- Take a list of the people with you and ask someone (other staff) to call the list in to TAMUK PD so they know where you are sheltering. If only students are present, one of the students should call in the list.
- Listen for further instructions through HSC Alert, Texas A&M University Kingsville alerts, or emergency responders.

### Campus Evacuation Procedures

The Texas A&M University Kingsville President or designee will authorize university evacuation orders. An announcement of a campus-wide evacuation will come from the Office of the President or the Emergency Management Team. Students and employees should follow the instructions and timeline for leaving the campus and alert others to do the same. Information about returning to the campus will be provided through Tier I and Tier II notifications, a personnel recall process for employees, and press releases through the news media outlets..

### Building Evacuation Procedures

An evacuation will occur when the fire alarm sounds and/or notification is made by the TAMUK PD, Emergency Management Team, the building emergency managers acting under the instructions of these offices, the Kingsville Fire Department, or the Kingsville Police Department. All persons (students, employees

and campus visitors) are to immediately vacate the area in question, leaving by the nearest marked exit or in accordance with the posted evacuation plan and alert others to do the same. Once outside, proceed to the designated building assembly area. Personnel shall not return to an evacuated building until given the all clear signal by TAMUK PD or authorized officials.

### Testing Emergency Response and Evacuation Procedures

Texas A&M University Kingsville tests its emergency response and evacuation procedures as defined in the Clery Act on an annual basis. Test is defined as regularly scheduled drills, exercises, and appropriate follow-through activities, designed for assessment and evaluation of emergency plans and capabilities of the institution. Exercises include various university departments, the Texas A&M University Kingsville Emergency Management Team, and community partners. Tests may be announced or unannounced. Texas A&M University Kingsville conducts a drill or an exercise and publicizes its emergency response and evacuation procedures to the campus community via campus email annually in conjunction with the test. Each test is documented and includes a description of the exercise, the date and time of the exercise, and whether it was announced or unannounced.

Annually, one or more buildings are selected at random, an emergency is declared within or in the vicinity of the building, and evacuation procedures are executed. The drill is critiqued and an after action report is generated and retained for a minimum of two years.

## **The Daily Crime Log**

The TAMUK PD publishes a Daily Crime Log that is available free of charge to the media, the public, and campus offices. This summary identifies the nature of the crime, location, date and time occurred, date the crime was reported to the TAMUK PD, and disposition. A copy of this report may be viewed on the web (<http://www.tamuk.edu/upd/files/upd/clery/crime-log.pdf>) or a printed copy may be obtained during business hours at Lewis Hall, 855 N. University Blvd., Kingsville, TX or by calling 361-593-2611. Assistance in obtaining the crime log may also be requested at the front desk of the Rangel College of Pharmacy, 1010 West Ave. B, Room 103, Kingsville, TX or by calling 361-221-0602.

## **Security of and Access to Campus Facilities**

### **General Provisions**

It is unlawful for any person to trespass on the grounds of any state institution of higher education of this state or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses, or flowers on the grounds of any state institutions of higher education as indicated in *Texas Education Code Section 51.204*. Texas Penal Code *Criminal Trespass Section 30.05* and *Criminal Mischief Section 28.03* are State statutes that are similar in nature and are also widely utilized to help support *Texas Education Code Section 51.204*.

The governing board of a state institution of higher education or its authorized representatives may refuse to allow persons having no legitimate business to enter on property under the board's control, and may remove any person from the property on his or her refusal to leave peaceably on request. Identification may be required of any person on the property. (*Texas Education Code Section 51.209*)

### **Residence Halls**

TAMHSC does not operate any residential facilities, however, Texas A&M University Kingsville provides student housing to TAMHSC Kingsville students if the student elects. Therefore, both institutions are considered to be in control of the on-campus student housing facilities and must report on the facilities to comply with Clery Act requirements.

TAMUK PD provides security service to all components of Texas A&M University Kingsville, including on-campus student housing facilities. Access to the Texas A&M University Kingsville residence halls is restricted to residents, their guests, university personnel and authorized visitors. Identification cards are coded so that only students who are residents in a particular hall are authorized electronic access entry to that hall. The system denies entry to all unauthorized persons. Hall residents may enter their building using their university ID card. Each hall has specific doors designated for normal entry which are equipped with card access readers. All other doors in the building should remain closed at all times and are to be used only in an emergency evacuation. All exterior doors are monitored with security cameras. A resident must accompany his/her guests at all times.

Professional area coordinators, community advisors, and student resident advisors, who are all members of the University Housing and Residence Life staff, live on campus and provide 24-hour, on-call staff coverage. Residence hall staff undergo comprehensive training each semester for both prevention and response regarding safety and security issues.

### **Academic and Administrative Buildings**

During normal business hours the administrative and academic facilities at Texas A&M University Kingsville are open and accessible to students, staff, faculty and visitors of the university. After normal business hours and during breaks, these facilities are locked and only accessible to authorized individuals. Buildings on the Texas A&M University Kingsville campus generally remain open only through the completion of the last scheduled event. A daily schedule is provided to the physical plant and buildings are locked accordingly. Employees with maintenance responsibilities have access after buildings are locked. Other personnel seeking access after-hours must obtain advance written approval through their administrative chain of command. TAMUK PD officers (361-593-2611) have access to all buildings on campus to provide limited access after hours in case of an emergency or special circumstances. TAMUK PD officers conduct routine security and safety patrols of the academic and administrative buildings to monitor conditions and report any unusual circumstances.

### **Emergency Telephones**

The University has installed emergency two-way call boxes in elevators on campus. Individuals may use the emergency telephone and/or the call button to directly communicate with a TAMUK PD dispatcher.

### **Maintenance of Campus Facilities**

Contracted facilities personnel are responsible for maintaining the buildings, grounds, and custodial services for the TAMHSC Irma Rangel College of Pharmacy building in coordination with the Texas A&M University Kingsville Physical Plant Department. The contracted group addresses maintenance, renovation, and repair projects for facilities, custodial, and landscaping. Faculty and staff are encouraged to report maintenance problems to TAMHSC Facilities Management at 361-455-6310, the Physical Plant at 361-593-3312, or to the TAMUK PD at 361-593-2611. The Texas A&M University Kingsville Physical Plant Department has oversight of electricity, heating and cooling, running water, and waste disposal for the TAMHSC Kingsville campus.

Texas A&M University Kingsville campus facilities and grounds are inspected on a regular basis to ensure broken window, locks, and needed repairs are identified and addressed in an expeditious manner. Physical Plant personnel will place safety notices in construction zones and other hazardous areas. Police personnel closely monitor any security-related maintenance problems after hours, and report their findings to the appropriate university official. The TAMUK PD also receives information from the campus community regarding unsafe facility condition (including steps and handrails), damaged roadways, overgrowth of

shrubby and other areas in need of repair. This information is forwarded to the Physical Plant in a timely manner.

Representatives from various departments continually conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. TAMUK PD officers conduct routine checks of lighting on campus during regularly assigned patrol duties. When they observe lights that are out or dim, officers contact the dispatcher to initiate a Physical Plant work order which is addressed usually within 24 hours or the next business day. Once a month officers conduct a complete canvas of the campus noting any malfunctioning lights and forward to the Physical Plant for appropriate action and repairs.

The TAMUK PD also coordinates periodic lighting tours with members of the university community, student organizations and class projects. Students and staff tour the campus in small groups after dark to look for any lighting issues, obstacles, and other items that could impede someone's safety on the campus. After the tour, notes are collected, compiled, and shared with attendees and forwarded to the appropriate departments. As a result, lights are repaired, bulbs are changed, and improvements made to make campus a safer environment for the campus community. Lighting surveys are also conducted and improvements made, as necessary, in various locations on campus.

## **Alcoholic Beverages, Illegal Drugs, and Weapons**

### **Education Programs**

In accordance with the Drug-Free Schools and Communities Act, Texas A&M University reviews its programs, services, and policies to prevent unlawful possession, use, or distribution of alcohol and illicit drugs. The results of the biennial review are published at: <https://nokwv2p4iir3h3frsm179d3t-wpengine.netdna-ssl.com/wp-content/uploads/2019/10/dfsc.pdf>

### **Alcohol Policy**

The following alcohol policy applies to the TAMHSC Kingsville campus.

The Texas A&M University System strictly prohibits the unlawful manufacture, distribution (including sales), possession, or use of alcohol on Texas A&M University System property, while on official duty, and/or as part of any Texas A&M University System activities ([System Policy 34.02, Drug and Alcohol Abuse](#)). Possession or consumption of alcoholic beverages on property under control of Texas A&M University System will not be permitted except in special use buildings and facilities that may be designated by the chief executive officer of the member, approved by the chancellor, and subsequently reported to the board on an annual basis ([System Policy 34.03, Alcoholic Beverages](#)). A listing of locations at Texas A&M University approved for possession or use of alcohol can be found at [https://rules-saps.tamu.edu/wp-content/uploads/2020/08/Approved\\_Sites.pdf](https://rules-saps.tamu.edu/wp-content/uploads/2020/08/Approved_Sites.pdf) as authorized in [University Standard Administrative Procedure \(SAP\) 34.03.99.M0.01, Alcoholic Beverages](#). A licensed contracted vendor must be used to serve (sell) alcohol at events held in these approved locations. [Texas A&M University Student Rules, Student Conduct Code, 24.4.13, Alcohol](#) also prohibits alcohol use, possession, manufacturing, or distribution (including sales) of alcoholic beverages on Texas A&M University premises and university sponsored events, except as expressly authorized by university policies.

The purchase, service (including sales), possession, and consumption of alcohol beverages in facilities under the control of the Texas A&M University System shall in all respects comply with state law ([System Policy 34.03, Alcoholic Beverages](#)). Texas A&M University prohibits the use or possession of alcoholic beverages

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on campus by any individual under the age of 21 ([University SAP 34.03.99.M0.01 Alcoholic Beverages](#) and [Texas A&M University Student Rules, Student Conduct Code, 24.4.13, Alcohol](#)).

All purchases of alcoholic beverages by any member must comply with guidelines as established in [System Policy 34.03, Alcoholic Beverages](#) regarding the purchase's source of funds, purpose, and required documentation.

The purchase, consumption, and possession of alcoholic beverages in facilities under the control of Texas A&M University Kingsville shall in all respects comply with Texas A&M University [System Policy 34.02, Drug and Alcohol Abuse](#). On-campus use of alcohol is limited to certain approved events and locations covered by the guidelines of Texas A&M University Kingsville's official policy on alcohol and other drugs as designated by the chief executive officer of Texas A&M University Kingsville in accordance with [System Policy 34.03, Alcoholic Beverages](#). For more information see the [Student Handbook](#), Section 16.3 Alcohol Policy and [University Rule 34.02.01.K1, Alcohol and Illegal Substance Abuse](#).

Consequences for policy violations could result in sanctions by the institution and/or criminal charges/arrest by TAMUK PD or other law enforcement agencies for state law violations.

The TAMHSC is committed to promoting responsible decision making regarding alcohol and other drugs through educational programming, resources, and referrals. Programs and services are provided to students at TAMHSC Kingsville by Texas A&M University Kingsville Student Health and Wellness - Student Counseling Services (361-593-3991). The Work/Life Solutions Program by GuidanceResources (1-866-301-9623, <https://employees.tamu.edu/eap/>) manages the alcohol and drug abuse and rehabilitation program for employees and provides licenses counseling and referral services.

### **Illegal Drugs Policy**

The following illegal drugs policy applies to the TAMHSC Kingsville campus.

Federal law prohibits the unlawful possession, use, sale, or distribution of drugs. Texas state law prohibits the possession, use, sale, manufacture, or delivery of a controlled substance without legal authorization. A controlled substance includes any drug, substance or immediate precursor covered under the Texas Controlled Substances Act, including but not limited to opiates, barbiturates, amphetamines, marijuana, and hallucinogens. The possession of drug paraphernalia is also prohibited under Texas state law. Drug paraphernalia includes all equipment, products and material of any kind that are used to facilitate, or intended or designed to facilitate, violations of the Texas Controlled Substances Act. According to [System Policy 34.02, Drugs and Alcohol Abuse](#), all students and employees are expected to abide by federal and state laws pertaining to controlled substances and illicit drugs. More specifically, Texas A&M University Student Rules prohibit using, possessing, being under the influence of, manufacturing, or distributing illegal drugs or illegally obtained/possessed controlled substances ([Texas A&M University Student Rules, Student Conduct Code, 24.4.12, Drugs](#)). Alleged violations of these laws may result in criminal charges. University conduct charges may be pursued against those alleged to have violated university policies and/or state/federal laws concerning controlled substances.

The TAMHSC is committed to promoting responsible decision making regarding alcohol and other drugs through educational programming, resources, and referrals. Programs and services are provided to students at TAMHSC Kingsville by Texas A&M University Kingsville Student Health and Wellness, Student Counseling Services (361-593-3991). The Work/Life Solutions Program by GuidanceResources (1-866-301-9623, <https://employees.tamu.edu/eap/>) manages the alcohol and drug abuse and rehabilitation program for employees and provides licensed counseling and referral services.

## Weapons Policy

The following weapons policy applies to the TAMHSC Kingsville campus.

In accordance with [Texas Penal Code Ch. 46.03](#), it is a felony to intentionally, knowingly, or recklessly possess a firearm, location restricted knife, club, or prohibited weapon on the physical premises of a school or educational institution, to include any grounds or buildings on which an activity sponsored by a school or educational institution is being conducted, or a passenger transportation vehicle of a school or educational institution. The following exception applies. A license to carry holder under Chapter 411, Texas Government Code, may carry a concealed handgun on or about the license holder's person while the license holder is on the campus of Texas A&M (all land and buildings owned or leased by Texas A&M) or in a university vehicle, unless prohibited by state law, federal law, or [University Rule 34.06.02.M1](#), *Carrying Concealed Handguns on Campus*. Prohibited areas include but are not limited to campus daycares, counseling centers, health care facilities, collegiate interscholastic events, collegiate sporting events if effective notice under 30.06 is provided, specific premises where formal administrative hearings/investigations are conducted, locations with official Texas Penal Code 30.06 signage, and certain high hazard research areas/laboratories as approved by the president. The open carry of handguns is prohibited everywhere on campus including all land and buildings owned or leased by Texas A&M University. Licensed peace officers are authorized by law to carry firearms at all times. [University SAP 34.06.02.M1.01](#) and [Student Conduct Code 24.4.14](#) contain additional weapons policy information.

On the campus of Texas A&M University Kingsville (all land and buildings owned or leased by Texas A&M University Kingsville), prohibited areas include but are not limited to the Irma Rangel College of Pharmacy building (3<sup>rd</sup> floor pharmacy laboratories), medical/counseling facilities, intercollegiate and interscholastic sporting events, certain high hazard and high risk research areas/laboratories, the student rec center, and locations with official Texas Penal Code 30.06 signage directed or approved by the president. Any resident student that is a license to carry holder must store their handgun in his/her residence hall room securely in a safe that is intended and made for the storage of handguns. Inspection and installation of a safe must go through the Department of University Housing and Residence Life or the license holder may apply for a safe from the Department of University Housing and Residence Life who will oversee the installation. The open carry of handguns is prohibited everywhere on campus including all land and buildings owned or leased by Texas A&M University Kingsville. [University Rule 34.06.02.K1](#) and [Student Conduct Code 211](#) contain additional weapons policy information.

## Sexual Assault, Dating Violence, Domestic Violence, and Stalking

In accordance with federal law and [Texas A&M University System Regulation 08.01.01 Civil Rights Compliance](#) (System Regulation 08.01.01), Texas A&M University prohibits discrimination and harassment including sexual assault, dating violence, domestic violence, stalking, (as those terms are defined for the purposes of the Clery Act) and/or related retaliation. The following are statements of policy that address discrimination, harassment (including, but not limited to, sexual harassment<sup>3</sup> and sex-based misconduct<sup>4</sup>), complicity, and retaliation. The policies apply whether this conduct occurs on or off campus and when it is reported to the university.

### Procedures for Reporting Sexual Assault, Dating Violence, Domestic Violence, Stalking, and Related Retaliation

Individuals have the option of notifying on-campus and local law enforcement authorities to report sexual assault, dating violence, domestic violence, or stalking. Below is a list of local law enforcement agencies. Reports should be filed with the agency where the incident occurred.

Agency	Phone
TAMUK PD	361-593-2611
Kingsville Police Department	361-592-4311
Kleberg County Sheriff's Department	361-595-8500

The TAMUK PD and other law enforcement agencies are available to receive and investigate reports of sexual assault, dating violence, domestic violence, and stalking; assist in securing medical attention; participate in evidence preservation and collection; conduct criminal investigations of crimes; and inform the individual of legal and administrative options both on and off campus. Criminal investigations may occur independent from a conduct proceeding and are handled in accordance with the Texas Penal Code, the Texas Code of Criminal Procedure, and information from the Kleberg County District Attorney's Offices. Law enforcement will help individuals understand the process of obtaining protective orders, restraining orders, or similar lawful orders issued by the courts.

All Texas A&M University employees are mandatory reporters who must report all known information about an alleged or suspected incident of discrimination, harassment, retaliation, or complicity that is experienced by,

<sup>3</sup> Sexual harassment is a form of sex discrimination. Unwelcome conduct on the basis of sex (of a sexual nature or otherwise): (1) by an employee of the university who conditions the provision of an aid, benefit, or service of the university on an individual's participation in that unwelcome sexual conduct; (2) determined by a reasonable person to be so severe and pervasive and objectively offensive that it effectively denies a person equal access to the university's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking based on sex. For the purposes of defining sexual harassment specified in (2): severe means of sufficient seriousness to interfere with the rights, privileges, and legal activities of an individual, as well as actions that would be deemed by a reasonable person to be extreme or life-threatening; pervasive means conduct existing in or spreading over a large area of an activity or program over a period of time; and objectively offensive means behavior determined by a reasonable person to be offensive (actions that cause unreasonable harm or distress to another individual or group of people). Includes complaints based on sex, sexual orientation, and/or gender identity.

<sup>4</sup> Sex-based misconduct is unwelcome conduct on the basis of sex that is severe, persistent, or pervasive enough to create a work, educational, or campus living environment that a reasonable person would consider intimidating, abusive, or offensive. Sex-based misconduct is explicitly prohibited under System Regulation 08.01.01. Aiding another in the commission of sex-based misconduct is also prohibited by System Regulation 08.01.01. Sex-based includes, but is not limited to, sexual assault, sexual exploitation, dating violence, domestic violence, and stalking based on sex. Sexual exploitation is defined as a situation in which an individual(s) takes non-consensual or abusive sexual advantage of another for his or her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited. For example, sexual exploitation could include such actions as secretly videotaping sexual activity, voyeurism, invasion of sexual privacy, exposing one's genitals or causing another to expose one's genitals, and knowingly exposing another person to a sexually transmitted infection or disease. Sexual exploitation is a form of sex-based misconduct. Includes complaints based on sex, sexual orientation, and/or gender identity.

observed by or made known to an employee in the course and scope of their employment as soon as possible<sup>5</sup>. Student workers are not required to report conduct prohibited by this policy if the student worker experiences, observes, or becomes aware of the prohibited conduct outside the context of their employment.

An employee is also not required to report an incident where: (1) the employee was a victim of sexual harassment, sexual assault, dating violence, domestic violence, or stalking; (2) the incident about which the employee received information was due to a disclosure made at a sexual harassment, sexual assault, dating violence, domestic violence, or stalking public awareness event sponsored by the university or by a student organization affiliated with the university; or (3) the person has either learned of the incident during the course of their employer's review or process, or has confirmed with the designated office overseeing the review or process, that the incident has been previously reported.

An employee's failure to report alleged or suspected discrimination, harassment, retaliation, or complicity may result in disciplinary action, including termination of employment. An employee must be dismissed if, in accordance with disciplinary processes, the employee is determined to have knowingly failed to make a required report, or that employee, with the intent to harm or deceive, knowingly made a report that is false. Notwithstanding the above mandatory reporting requirement for employees, anyone may report matters which they believe are criminal to the appropriate local law enforcement agency.

Students and third parties are strongly encouraged, but not required, to report conduct prohibited by this policy.

At the TAMHSC Kingsville campus, reports that a student, an employee, or a third party has engaged in conduct prohibited by this policy should be made to:

Assistant Vice President and Title IX Coordinator  
Department of Civil Rights and Equity Investigations (CREI)  
Medical Sciences Library  
202 Olsen Blvd., Suite 007  
College Station, TX 77843  
979-458-8407  
[civilrights@tamu.edu](mailto:civilrights@tamu.edu)  
Website Reporting Form: <https://titleix.tamu.edu/report/>

CREI's Assistant Vice President and Title IX Coordinator's responsibilities include, but are not limited to, (1) overseeing Texas A&M University's civil rights protections program; (2) ensuring all complaints of discrimination, harassment, retaliation, and complicity are promptly, thoroughly, and equitably reviewed, investigated, and resolved in accordance with System Regulation 08.01.01, [Texas A&M University Rule 08.01.01.M1, Civil Rights Compliance](#) (Rule 08.01.01.M1), and [Texas A&M University SAP 08.01.01.M1.01, Investigation and Resolution of Allegations of Discrimination, Harassment, Retaliation, and Complicity Against Students, Employees, and Third Parties](#); and (3) identifying and addressing any patterns or systematic problems that arise from the review of such complaints. The Assistant Vice President and Title IX Coordinator or designee shall decide whether this policy shall be applied to such conduct on a case by case basis. Some conduct, while inappropriate and unprofessional, does not rise to the level of discrimination, harassment, retaliation, or complicity. These behaviors will be forwarded by CREI to be addressed by the appropriate disciplinary authority, e.g., Supervisor, Student Conduct, Residence Life, etc., under rules or regulations other than this policy.

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<sup>5</sup> Exceptions include confidential employees and are described in the "Confidentiality/Privacy" section of this report.

CREI is the department designated by the university to receive, investigate, and resolve all reports alleging discrimination, harassment, retaliation, and/or complicity. However, reports that the following individuals have engaged in conduct prohibited by this policy: the Texas A&M University System Chancellor; the Texas A&M President; a Chief Operating Officer; an employee who reports directly to the Chancellor, President, or Chief Operating Officer; the Title IX Coordinator or a Deputy Title IX Coordinator; the Chief Risk, Ethics, and Compliance Officer; or the Hearing Officer should be made to:

Texas A&M System Ethics and Compliance Office (SECO)  
301 Tarrow, 6<sup>th</sup> floor  
College Station, TX 77843  
979-458-6120  
[civilrightsreporting@tamus.edu](mailto:civilrightsreporting@tamus.edu)

Additional options for reporting to the university include:

- Submitting an anonymous report may through [Tell Somebody](#), an electronic reporting option. Anonymous reporting may also limit the university's ability to respond to the allegation.
- Submitting an electronic report through the "Make a Report" form found at <https://titleix.tamu.edu/>

Individuals may file a complaint at any time with any local, state or federal civil rights office, including, but not limited to, the Equal Employment Opportunity Commission, the Texas Workforce Commission's Civil Rights Division, the U.S. Department of Education's Office of Civil Rights and the U.S. Department of Justice.

CREI has procedures in place to inform individuals of their rights to file criminal charges as well as the availability of services on and off campus. A complainant<sup>6</sup> may request assistance from and/or will be assisted by CREI in notifying law enforcement authorities if the complainant so chooses. A report to law enforcement, even to TAMUK PD, is separate from a report to the university. An individual wishing to simultaneously pursue a law enforcement investigation and a university resolution of conduct prohibited by this policy should make a report to both entities. Individuals are notified of their right to report the incident to TAMUK PD and local police immediately, but always have the right to decline to notify such authorities. Reporting to law enforcement does not preclude an individual from pursuing disciplinary remedies with the university.

Although a report of conduct prohibited by this policy may be made at any time, regardless of when the conduct occurred, a report should be filed as soon as possible after the actions that caused the report. Prompt reporting assists investigators in the collection and preservation of evidence.

The filing of a report will not stop, delay, or affect pending personnel or disciplinary actions. This includes, but is not limited to, performance evaluations or disciplinary actions related to an employee or student who is not performing at acceptable levels or standards or who has violated System policies or regulations or university rules or SAPs.

The university's response to allegations of conduct prohibited by this policy will be prompt and equitable. The response is intended to stop/prevent recurrence of any harassment and remedy discriminatory effects of the conduct, as appropriate. A substantiated allegation of prohibited conduct will result in disciplinary action, up to and including termination of employment or separation from the university. Third parties who commit prohibited conduct may have their relationship with the university terminated and/or their privileges of being on university premises withdrawn.

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<sup>6</sup> The individual(s) who is alleged to have been subjected to discrimination.

CREI conducts an initial review and preliminary assessment of all reports/complaints that are received by CREI to assess and address the safety and well-being of the complainant, respondent<sup>7</sup>, and the community. As part of the initial review, CREI will take the following step: (1) inform the individual reporting of the right to file a complaint with law enforcement (if applicable) in addition to filing a complaint with CREI, (2) provide assistance in notifying TAMUK PD or appropriate law enforcement authorities if the individual so chooses, (3) inform the individual of the right to decline to contact law enforcement, and (4) inform the individual of the right to file a complaint with state and federal agencies. CREI will offer the opportunity to request supportive measures to provide for the safety of the individual and campus community.

CREI will also take steps to advise about (1) the importance of preserving evidence, if applicable, that could assist in proving that a criminal offense occurred or may be helpful in obtaining a protective order or assist in an investigation, (2) the university's procedures for investigation and options for formal and informal resolutions, and (3) the university's prohibition against retaliation. At this time, CREI will determine whether the complainant is a minor, elderly, or disabled and, if required, contact the appropriate agency in accordance with the Texas law.

CREI provides a written notification of available resources, rights, and options to each individual reporting discrimination, harassment, or retaliation (whether the offense occurred on or off campus) regardless of whether the individual chooses to report the incident to local law enforcement or chooses to pursue informal or formal remedies through the university or criminal remedies through law enforcement. The written notification includes information regarding:

- the importance of preserving physical evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protective order;
- procedures about how and to whom the alleged offense should be reported;
- the option to notify proper law enforcement authorities including on-campus and local police;
- the option to be assisted by campus authorities in notifying law enforcement if the victim chooses;
- the option to decline to notify such authorities;
- the rights of individuals and the institution's responsibilities for orders of protection, no contact orders (mutual no contact restrictions), restraining orders, or similar lawful orders issued by criminal, civil, or tribal court or the institution;
- information about how the institution will protect confidentiality;
- existing on-campus and community resources/contacts (counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to students, faculty, and staff);
- the options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or supportive/protective measures;
- protection from retaliation; and
- an explanation of procedures for institutional disciplinary action in cases of alleged sexual assault, dating violence, domestic violence, and stalking.

Individuals reporting to the TAMUK PD also receive the handout.

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<sup>7</sup> An individual who has been alleged to have engaged in discriminatory conduct as defined in this policy.

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**Guidelines or Suggestions to Follow After an Incident of Sexual Assault, Dating Violence, Domestic Violence or Stalking (as applicable to the specific incident)**

- Go to a safe place as soon as you can.
- Contact the TAMUK Police Department at 911 (911 or 2611 from any campus phone).
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you later wish to take legal action. Doctor's Regional Hospital in Corpus Christi (361-761-1400) has a sexual assault program with trained Sexual Assault Nurse Examiners and a forensic unit offering detailed physical examinations, evidence collection, and expert testimony.
- Try to preserve all physical evidence. Do not wash, swim, brush teeth, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic, bag.
- Preserve evidence by saving text messages, instant messages, social networking pages, communications, pictures, or other documents, if any, that would be useful to police or investigators.
- Personnel are available to help explain options, give information, and provide emotional support. Personnel include: CREI 979-458-8407, Student Health Care Clinic 361-593-2904, Student Counseling Services 361-593-3991, Work/Life Solutions Program by GuidanceResources 1-866-301-9623, and Victims Initiative for Counseling, Advocacy and Restoration of the Southwest (VICARS) 1-888-343-4414.

**Medical Treatment (as applicable to the specific incident)**

It is important to seek immediate and follow-up medical attention for several reasons: first, to assess and treat any physical injuries sustained; second, to test for sexually transmitted infections or pregnancy and treat or take preventive measures; and third, to gather and preserve evidence that may assist in proving that the alleged criminal offense occurred or is occurring or may be helpful in obtaining a protective order. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished. If victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infection.

**Confidentiality/Privacy**

Students and employees have the option to disclose incidents to confidential reporters who are employees designated or permitted by the university to receive complaints of discrimination, harassment, retaliation, and complicity and maintain confidentiality. Confidential reporters include, but are not limited to, licensed health care personnel and certain mental health providers (professional psychologists/counselors) who receive reports when acting the course and scope of their employment as part of their official employment. When an individual shares information with a confidential reporter, the confidential reporter cannot legally disclose the communication to another person or the institution except under very limited circumstances. Such information could be disclosed when: (1) the individual gives written consent for its disclosure; (2) there is a concern that the party poses an imminent danger to themselves or others; (3) the information concerns conduct involving suspected abuse or neglect of a minor under the age of 18, the disabled, or the elderly; or (4) required by law.

Confidential reporters are required to provide general nonidentifying information as required to comply with the Clery Act or other applicable laws/regulations, and must report de-identified statistics to the Title IX Coordinator for any type of sex-based incident made known to them, and may not include any information that would violate that person's expectation of privacy. Publicly available recordkeeping, including Clery Act

reporting and disclosures, must not include personally identifying information<sup>8</sup>. Incidents are shared in a way that does not identify the individuals. For example, licensed healthcare providers share de-identified information regarding conduct that may be a statistic in the Clery Annual Security Report and/or disclosed in the daily crime log without identifying the individuals concerned. Additionally, researchers are deemed confidential only when the research project is federally funded and the identity of research subjects on the specific project are deemed confidential by law.

The Texas A&M Kingsville Student Counseling Services (361-593-3991) and the Work/Life Solutions Program by GuidanceResources (1-866-301-9623) are confidential mental health counseling services available to students and employees, and the employee's benefits-eligible dependents respectively. Currently enrolled students can access on-campus student health services at Texas A&M Kingsville Health Care Clinic (361-593-2904). Confidential reports are available to support both complainants and respondents.

All other employees informed of possible discrimination, harassment, retaliation, and/or complicity should advise the reporting party that they cannot keep the information confidential and are required to report it to the university. Employees should inform the reporting party where confidential guidance can be obtained, such as the student counseling center or employee assistance program. To the extent possible, the university will protect the privacy of all parties to the report (see definition of private<sup>9</sup>).

Employees receiving a complaint under this policy may not disclose the identity of the complainant to any law enforcement authority unless:

- expressly authorized by the complainant;
- imminent threat to health or safety exists; or
- required by law.

Requests from complainants to withhold any name, or a request not to investigate or seek action against the respondent, will be considered by the university in the context of the university's duty to provide a safe and nondiscriminatory work, educational, and campus living environment. This may require that the university take actions when the complainant requests no action, such as when violence is involved, when the threat of violence exists, or when required by law, as in the case of elderly, disabled, or child abuse. A request to withhold information or not to investigate the alleged misconduct may limit the university's ability to respond.

Although individuals reporting sexual assault are not required to file criminal charges, the following program is offered in the State of Texas. In accordance with the Texas Code of Criminal Procedure, Chapter 57, when reporting certain sex offenses to a Texas law enforcement agency, victims may use a pseudonym to protect their identity. The offenses applicable to this program are identified in Chapter 62 of the Texas Code of Criminal Procedure, defined by the Texas Penal Code, and include sexual assault. The pseudonym will replace the victim's name in all public files and records concerning the offense, including police records, press releases, and records of judicial proceedings.

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<sup>8</sup> Personally identifying information is defined as individually identifying information for or about an individual, including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking, regardless of whether the information is encoded, encrypted, hashed, or otherwise protected, including a first and last name; a home or other physical address; contact information (including a postal, email, or internet protocol address, or telephone or facsimile number); a social security number, a driver's license number, passport number or student identification number; and any other information, including date of birth, racial or ethnic background, or religious affiliation that would serve to identify any individual.

<sup>9</sup> Private - that which affects, characterizes, or belongs to an individual person, as opposed to the general public. With respect to this regulation, private means restricting information to those with a reasonable need to know.

## Resources, Rights, and Options

Following an allegation of sexual assault, dating violence, domestic violence, stalking, and/or related retaliation the complainant, the respondent, and other affected individuals have certain resources, rights, and options available to them. Parties with an inquiry or complaint are informed of resources, rights, and options in writing when CREI receives notification of an incident whether it occurred on or off campus and regardless of whether the individual elects to pursue a criminal complaint or disciplinary measures. Other designees include personnel who are likely to receive reports of conduct prohibited by this policy in Student Affairs, Human Resources, and TAMUK PD. Available assistance information is also shared through prevention and awareness education and can be found on the Title IX webpage at <https://titleix.tamu.edu/get-help/>. Additional information about any of the resources, rights, and options discussed in this section can be requested from CREI.

In addition to the Case Managers at CREI, following are on-campus and community resources available to complainants, respondents, and others.

### Law Enforcement

Name	Phone	Address	Website
Texas A&M University Kingsville Police Department	361-593-2611	Lewis Hall, 855 N. University Blvd., Kingsville, TX	<a href="http://www.tamuk.edu/upd/">http://www.tamuk.edu/upd/</a>
Kingsville Police Department	361-592-4311	1700 E King Ave., Kingsville, TX	<a href="http://kingsvillepd.us/">http://kingsvillepd.us/</a>
Kleberg County Sheriff's Department	361-595-8500	1500 E King Ave., Kingsville, TX	<a href="http://www.klebergcoso.org/">http://www.klebergcoso.org/</a>

### Counseling and Mental Health

Name	Phone	Address	Website
Student Health and Wellness – Counseling Services	361-593-3991	1210 Retama Dr., Kingsville, TX	<a href="http://www.tamuk.edu/counseling-services/">http://www.tamuk.edu/counseling-services/</a>
The Work/Life Solutions Program by GuidanceResources	1-866-301-9623	n/a	<a href="https://employees.tamu.edu/eapp/">https://employees.tamu.edu/eapp/</a>
Family Counseling and Crime Victim Services	361-334-1139	603 E. Kleberg Ave., Kingsville, TX	<a href="https://www.fcscb.org/contact-us.html">https://www.fcscb.org/contact-us.html</a>

### Medical and Health Services

Name	Phone	Address	Website
Student Health and Wellness – Health Care Clinic	361-593-2904	1210 Retama Dr., Kingsville, TX	<a href="http://www.tamuk.edu/health-services/index.html">http://www.tamuk.edu/health-services/index.html</a>
CHRISTUS Spohn Kleberg Memorial Hospital	361-595-1661	1311 General Cavazos Blvd., Kingsville, TX	<a href="http://www.christusspohn.org/kleberg">http://www.christusspohn.org/kleberg</a>
CHRISTUS Spohn Hospital Corpus Christi Memorial	361-881-3000	2606 Hospital Blvd., Corpus Christi, TX	<a href="http://www.christusspohn.org/Memorial">http://www.christusspohn.org/Memorial</a>

Name	Phone	Address	Website
Doctor's Regional Hospital	361-761-1000	3315 S Alameda St, Corpus Christi, TX	<a href="http://ccmedicalcenter.com/location/doctors-regional">http://ccmedicalcenter.com/location/doctors-regional</a>

#### Support, Advocacy, Legal Assistance, and Other Resources

Name	Phone	Address	Website
Student Health and Wellness	361-593-3991	1210 Retama Dr., Kingsville, TX	<a href="http://www.tamuk.edu/shw/">http://www.tamuk.edu/shw/</a>
Women's Shelter of South Texas (Family Violence and Sexual Assault Prevention Center of South Texas)	361-881-8888 or 1-800-580-4878	2820 SPID, Suite 206, Corpus Christi, TX	<a href="https://purpledoortx.org/">https://purpledoortx.org/</a>
LGBTQ + Pride Center (College Station campus)	979-862-8920	Student Services Building, 2nd Floor Texas A&M Campus	<a href="https://studentlife.tamu.edu/lgbtq/contact/">https://studentlife.tamu.edu/lgbtq/contact/</a>
Student Conduct Office (College Station campus)	979-847-7272	Student Services Building, 3rd Floor, Suite 309, Texas A&M Campus	<a href="http://studentlife.tamu.edu/sco">http://studentlife.tamu.edu/sco</a>
Student Legal Services <sup>10</sup> (College Station campus)	979-862-4502	Student Services Building, 2nd Floor Texas A&M Campus	<a href="http://studentlife.tamu.edu/sls">http://studentlife.tamu.edu/sls</a>
Offices of the Dean of Student Life (College Station campus)	979-845-3111	Student Services Building, 2nd Floor Texas A&M Campus	<a href="https://studentlife.tamu.edu/">https://studentlife.tamu.edu/</a>
Human Resources Employee Relations (College Station campus)	979-862-4027	750 Agronomy Rd., General Services Complex, Ste. 1201 College Station, TX	<a href="https://employees.tamu.edu/employee-relations/">https://employees.tamu.edu/employee-relations/</a>
Kleberg County Victims' Assistance Program Contact	361-595-8547	700 East Kleberg Ave., Kingsville, TX	<a href="http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/County.Attorney">http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/County.Attorney</a>
Kleberg County Attorney's Office	361-595-8583	700 East Kleberg Ave., Kingsville, TX	<a href="http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/County.Attorney">http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/County.Attorney</a>
Kleberg District Attorney's Office	361-595-8544	700 East Kleberg Ave., Kingsville, TX	<a href="http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/District.Attorney">http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/District.Attorney</a>
Kleberg County Indigent Care	361-595-8569 or 800-840-3379	700 East Kleberg Ave., Kingsville, TX	<a href="http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/Indigent.Welfare">http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/Indigent.Welfare</a>

<sup>10</sup> Student Legal Services does not render advice to students in a dispute against other Texas A&M University students or against Texas A&M University and does not represent students in court.

Name	Phone	Address	Website
Texas Department of Family and Protective Services	361-516-0943	100 W. King Ave., Kingsville, TX	<a href="https://www.dfps.state.tx.us/ContactUs/locations.asp?r=11">https://www.dfps.state.tx.us/Contact Us/locations.asp?r=11</a>
National Sexual Assault Hotline	(800) 656-HOPE	n/a	<a href="https://rainn.org/get-help/national-sexual-assault-hotline">https://rainn.org/get-help/national-sexual-assault-hotline</a>
National Domestic Violence Hotline	(800) 799-SAFE	n/a	<a href="http://www.thehotline.org">http://www.thehotline.org</a>
On-campus legal assistance is not available at the TAMHSC Kingsville campus.			

#### Visa and Immigration Assistance

Name	Phone	Address	Website
International Student Services	979-845-1824	1 <sup>ST</sup> Floor of The Pavilion, Room 110, Texas A&M Campus	<a href="http://iss.tamu.edu">http://iss.tamu.edu</a>
U.S. Citizenship and Immigration Services, Texas – San Antonio Field Office	(800) 375-5283	20760 North US Highway 281, Suite A San Antonio, TX	<a href="https://www.uscis.gov/about-us/find-a-uscis-office/field-offices">https://www.uscis.gov/about-us/find-a-uscis-office/field-offices</a>
On-campus visa and immigration resources are not available at the TAMHSC Kingsville campus.			

#### Student Financial Aid

Name	Phone	Address	Website
Scholarships & Financial Aid	979-845-3236	2 <sup>nd</sup> Floor of the Pavilion, College Station campus	<a href="https://financialaid.tamu.edu/">https://financialaid.tamu.edu/</a>
Veteran Services	979-845-8075	2 <sup>nd</sup> Floor of the Pavilion, College Station campus	<a href="http://veterans.tamu.edu">http://veterans.tamu.edu</a>
Federal Student Aid Call Center	800-433-3243	n/a	<a href="https://studentaidhelp.ed.gov/app/home/site/studentaid">https://studentaidhelp.ed.gov/app/home/site/studentaid</a>
On-campus student financial aid resources are not available at the TAMHSC Kingsville campus.			

#### Institutional Rights and Options (Supportive Measures)

The institution is obligated to offer and provide assistance to students, employees, and third parties in obtaining a range of supportive measures. Supportive measures are intended to restore or preserve equal access to the workplace and educational programs or activities without unreasonably burdening the other party; stop and prevent the reoccurrence of discrimination, harassment, and/or retaliation; and support the complainant and respondent during the investigation and resolution process. Supportive measures are non-disciplinary, non-punitive individualized services. Supportive measures are offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent.

In all complaints of discrimination, harassment, and/or retaliation, CREI promptly contacts the parties to discuss the availability of supportive measures, considers the parties' wishes with respect to supportive measures, informs the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explains to the complainant the process for filing a formal complaint. The university

must maintain the privacy of any supportive measures provided to the complainant or respondent to the extent that maintaining such privacy would not impair the ability of the university to provide supportive measures.

CREI is responsible for coordinating the effective implementation of supportive measures. In addition to facilitating supportive measures, CREI can provide parties with access to university officials with information about counseling, medical, mental health, victim advocacy, visa and immigration information, impact of a leave of absence on student financial aid, and other services available to complainants and respondents (on campus and in the community). CREI will also notify the parties that options such as protective orders and criminal trespass warnings may be available through law enforcement agencies and the judicial system. A party may request a supportive measure through CREI (979-458-8407) at any time, regardless of whether a formal complaint has been filed and regardless of whether the individual chooses to report the incident to law enforcement or pursue disciplinary remedies.

CREI can assist with supportive measures that may include but are not limited to changes to academic, living, transportation and working situations or supportive measures according to the list below. In determining which supportive measures to impose and the reasonableness of the related measures, CREI considers the request; the safety of the complainant, respondent, and the university community; the specific needs of the individuals; the severity or pervasiveness of the allegations; continuing effects; sharing of residence halls, dining halls, classes, transportation, or job locations; other judicial measures already in place; and other factors as appropriate. The university also provides reasonable supportive measures to third parties as appropriate and available, taking into account the role of the third party and the nature of any contractual relationship with the university. Parties seeking a supportive measure should discuss their options with their CREI case manager.

Supportive measures provided by the institution vary and may include, but are not limited to, the following:

- Assistance in obtaining access to medical, mental health, legal (protective orders and criminal trespass warnings available through law enforcement and the judicial system), counseling support, victim advocacy, visa and immigration information, and financial aid guidance
- Extension of deadlines or other course-related adjustments, e.g., in cases in which a student complainant and student respondent are enrolled in the same course, either student may elect to drop the course without any academic penalty
- Modifications of work or class schedules
- Campus escort services
- Mutual no contact restrictions between the parties as described below
- Changes in work or housing locations
- Leaves of absence
- Increased security and monitoring of certain areas of campus or workplace
- Other similar measures

*Mutual No Contact Restriction:* A mutual no contact restriction is a supportive measure issued by the institution that prohibits two parties from contacting one another through any means. Mutual no contact restrictions can be issued in addition to court ordered protection but may also serve as an alternative for those who do not want to seek a court order. A complainant or a respondent can request a mutual no contact restriction through the CREI at 979-458-8407. CREI may issue a mutual no contact restriction at any time prior to or during a conduct investigation based on information provided by the requestor. If good cause for a mutual no contact restriction is determined, both parties are notified of the restrictions in writing. Mutual no contact restriction records are maintained in CREI's tracking system.

Individuals should be aware that direct contact, refusal to leave a protected area, appearing at a location one reasonably knows the protected party is at, third-party contact, or even an anonymous contact are all potential violations of a mutual no contact restriction. Violations should be reported to CREI and may result in further disciplinary action. Failure to comply with the terms of supportive measures such as mutual no contact restrictions may be considered a separate violation of system policies and regulations and university rules and procedures.

CREI will also consider an interim removal of the respondent from university programs or activities if the respondent is an immediate threat to the health or safety of the community or another individual. Both an interim removal for student respondents and an interim administrative action for employee respondents, such as a leave of absence, are described below.

*Interim Removal of Students:* A student may not be expelled or suspended prior to a decision of responsibility for a violation(s) of a university rule, policy, regulation, code, or SAP except as provided below.

The Dean of Student Life may remove a student from an education program or activity on an emergency basis only after an individualized safety and risk analysis has determined that the student is an immediate threat to the physical health or safety of any other student or individual arising from the allegations. The Dean of Student Life must provide the removed student with notice and opportunity to challenge the decision immediately following the removal. Upon being removed, the removed student must be granted the opportunity for a hearing within 5 business days to review whether or not the removal is warranted. The outcome of this hearing is not subject to appeal and is not a disciplinary action.

The Dean of Student Life works in collaboration with appropriate TAMHSC administrators to implement the interim removal. During the interim removal, a student may be denied access to campus housing and/or the campus (including classes) and/or all other university activities or privileges for which the student might otherwise be eligible.

The interim removal does not replace the investigation and resolution process. The investigation and resolution process shall proceed as outlined in this policy, except that the timelines referenced in this policy may not be followed and the allegations will be resolved as soon as possible.

*Interim Administrative Actions for Employees:* In accordance with university rules and SAPs, CREI may request that an employee be placed on leave, suspended with pay, reassigned and/or place in another type of temporary status pending completion of the investigation and resolution process. CREI may also issue interim restrictions to an employee, which include, but are not limited to, contact restrictions (no-contact directives); representation of the university; “no trespass” orders, etc. Such interim actions will remain in place as specified in a notification to the employee or until the allegations are resolved.

*Confidentiality/Privacy of Accommodations and Supportive Measures:* The university will maintain as private any accommodations or supportive measures provided to the extent that maintaining such privacy would not impair the ability of the institution to provide the accommodations or supportive measures. CREI is responsible for determining what information and to whom information will be disclosed based on the circumstances of the allegation, the individuals involved, and related safety needs. CREI uses discretion and only discloses information to key officials at the institution who perform the tasks necessary for obtaining or providing the particular accommodation or supportive measure. The identity of an alleged victim of sexual harassment, sex-based misconduct, sexual assault, dating/domestic violence, or stalking may only be disclosed to: (a) persons employed or under contract with the institution, who are necessary to conduct an investigation

of the report or any related hearings; (b) a law enforcement officer as necessary to conduct a criminal investigation of the report; (c) the person or persons alleged to have perpetrated the incident, to the extent required by other law; or (d) potential witnesses to the incident as necessary to conduct an investigation of the report. Other areas receiving information related to supportive measures may include, but are not limited to: Student Affairs, University Housing and Residence Life, Parking and Transportation Services, Athletics, Student Financial Aid, Student Activities, Human Resources, academic departments (direct supervisor, Dean, or Associate Dean), or non-academic departments (direct supervisor, Vice President, or designee). Prior to disclosure, CREI will receive consent to disclose the identity of the alleged victim, inform the individual of the information that will be shared, with whom it will be shared, and why.

### Legal Rights and Options

The institution provides information and assistance to the complainant, the respondent, and other affected individuals in obtaining lawful orders issued by a criminal, civil, or tribal court including protective orders and criminal trespass warnings as discussed below. Failure to comply with any of the terms of lawful supportive measures may be considered a separate violation in the institutional disciplinary proceeding.

*Protective Orders:* Individuals may apply for protective orders through the Texas criminal justice system. A protective order is an interim protective measure that requires the recipient to stay away from the protected individual's home, workplace, and/or children's schools (if the children are protected persons in the order) depending on the documented circumstances. It can require the recipient to stop communicating with the protected individual in a harassing or threatening manner, attend counseling, pay child support, and/or pay spousal support. An application for a protective order may be filed by an individual, a prosecuting attorney, or the Texas Department of Family and Protective Services (1-800-252-5400) on behalf of an individual. The application is obtained through the county attorney (Kleberg County Attorney's Office – Victim's Assistance Program, 361-595-8547) or a private attorney. More information can be found on the following webpage: [http://www.co.kleberg.tx.us/default.aspx?Kleberg\\_County/County.Attorney](http://www.co.kleberg.tx.us/default.aspx?Kleberg_County/County.Attorney)

The application for a protective order must be filed in either the county where the applicant lives or the county where the recipient lives. The applicant's address can be kept confidential. If the legal criteria for a protective order is met, the county or district attorney's office will prepare and file all of the paperwork necessary to request a protective order from a court. Such orders provide effective tools for law enforcement when they are called upon to protect an individual and their family. Additionally, an emergency protective order may be recommended and automatically issued by the court following the original report and arrest of the respondent. A hearing is held at a later date to determine if the order should be extended or modified.

Local law enforcement agencies are notified of protective orders that exist in their area. If the requestor or other institutional personnel become aware that a protective order is violated, local law enforcement should be contacted immediately. TAMUK PD (361-593-2611) can assist with this process. Responding agencies can be contacted for protective order violations including the Kingsville Police Department (361-592-4311) or the Kleberg County Sheriff's Department (361-595-8500). Violating protective orders generally carry authority for the violator's immediate arrest.

*Criminal Trespass Warning:* A criminal trespass warning is a supportive measure issued by the TAMUK PD directed at those who are considered a danger to the campus community or a danger to a certain individual in the campus community. The warning advises the respondent to leave the premises and forbids him/her from entering and/or remaining on certain property which can cover either the entire campus or a specific campus location. To request a criminal trespass warning, contact TAMUK PD at 361-593-2611 and request to speak with an officer. The officer issues the criminal trespass warning if the respondent is determined to pose a risk

to campus safety based on information provided by the requestor as it relates to applicable state law. When the warning is issued, the officer is responsible for providing notice to the requestor and the person receiving the warning.

Law enforcement officers are notified of criminal trespass warnings that exist in their area. If a criminal trespass warning is violated, TAMUK PD should be contacted immediately at 361-593-2611. A violation of the criminal trespass warning occurs when the individual is issued a warning but refuses to leave campus or is subsequently found in a prohibited area based on the trespass warning. The requestor and other institutional personnel should take appropriate action by contacting TAMUK PD for a responding officer when they become aware of a potential violation of a criminal trespass warning. TAMUK PD generally enforces these warnings by charging violators with criminal trespass resulting in arrest and/or fine.

If the complainant, respondent, or member of the university community has obtained a protective order, civil no-contact order, restraining order, or similar order from a court as described in this section, against another member of the university community, a copy of the order should be provided to the Chief Risk, Ethics, and Compliance Officer. In conjunction with TAMUK PD and other university officials, the Chief Risk, Ethics, and Compliance Officer will take all reasonable actions authorized by law to implement the order.

*Other Legal Options:* The TAMU Police Department's Community Services Division (979-845-0070), the Kleberg County Victim Assistance Program (361-595-8547), and the Kleberg County District Attorney's Office (361-595-8544) are available to provide information or direct victims to the proper agency about personal safety, Texas Crime Victim's Rights, Texas Crime Victims Compensation Fund and other information upon request. Or visit the Office of the Texas Attorney General's website at:

<https://www.texasattorneygeneral.gov/cvs/crime-victims-compensation>.

### **Investigations and Disciplinary Proceedings<sup>11</sup> for Sexual Assault, Dating violence, Domestic Violence, Stalking, and Related Retaliation**

Proceedings from an allegation of sexual assault, dating violence, domestic violence, or stalking are provided in a prompt, fair, and impartial manner from the initial investigation to the final result, including any appeals. They are consistent with the institution's policies and transparent and equitable to the complainant and respondent. The investigation provides that:

- Both the complainant(s) and the respondent(s) must receive equitable treatment in all facets of the investigation and resolution process including, but not limited to, the right to an advisor (if any), the right to present evidence and witnesses, and the right to be informed of the outcome of the investigation.
- Timely and equal access to any information (inculpatory and exculpatory) discovered during the investigation as well as any information that will be used during informal and formal disciplinary meetings and hearings will be provided to the complainant, respondent, and appropriate officials.
- During the investigation the complainant and respondent have timely notice of meetings at which the complainant or respondent, or both, may be present.
- Determinations use the preponderance of the evidence standard, i.e., what is more likely than not to be true, based on the totality of the available evidence.

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<sup>11</sup> For the purposes of this section, proceeding means all activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, fact-finding investigations, formal or informal meetings, and hearings. Proceeding does not include communications and meetings between officials and the complainant, the respondent, and other affected individuals concerning accommodations or protective measures.

- If the respondent has multiple roles at the university, such as when the respondent is both a student and an employee, the Chief Risk, Ethics, and Compliance Officer will consult with other relevant university officials and determine which procedure(s) to follow in the investigation and resolution of the allegations of prohibited conduct as well as other policy violations. The Chief Risk, Ethics, and Compliance Officer will consider the known facts and circumstances, including which role predominates in the context of the prohibited conduct.
- The university's disclosure of information related to an investigation, the DA's decision and/or the sanctions rendered are governed by the provisions of the Family Educational Rights and Privacy Act (FERPA), the Texas Public Information Act (TPIA), the Texas Education Code Section 51.971, and other applicable confidentiality laws.

Individuals conducting investigations and other decision makers, at a minimum, receive annual training on the issues related to sexual assault, dating violence, domestic violence, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability. All of those involved in the administration of civil rights complaints at the university (including but not limited to: reporting, administering, investigating, adjudicating, advising, and informal resolution) complete annual training specific to their roles in accordance with requirements established by SECO in [System Regulation 08.01.01, Appendix B, Minimum Training Requirements for Civil Rights Investigations, Advisement, Adjudication, Appeals, and Informal Resolution in The Texas A&M University System](#). Minimum training requirements include university rules and procedure, applicable federal and state laws, how to conduct comprehensive civil rights investigations and prepare reports, trauma-informed investigation techniques and considerations, due process protections, how to value and weigh evidence and assess credibility, sanctioning, appellate processes, etc.

If an employee reasonably believes that an incident constitutes sexual harassment, sexual assault, dating violence, domestic violence, or stalking and that the incident is alleged to have been committed by or against a person who was a student enrolled at or an employee of the institution at the time of the incident, the employee must promptly report the incident to CREI. Students and third parties (including, but not limited to, anyone receiving services from the university, vendors and private business associates) are strongly encouraged to report the incident(s) promptly to CREI. An employee is not required to report an incident in which that employee was a victim of the sexual harassment, sexual assault, dating violence, domestic violence, or stalking. Once an individual discloses information to CREI, a complaint will be considered to be made with the university, and the institution's process is initiated regardless of whether the complainant chooses to pursue criminal charges.

Complaints are initially reviewed by CREI, not only to assess and address safety, but also to determine whether a violation of the System Regulation 08.01.01 and/or Rule 08.01.01.M1 and/or any other university rule, SAP, code, or policy could have occurred. During the initial review and preliminary assessment CREI will:

- Inform the complainant about options for formal and informal resolutions and solicit the complainant's preferred method for resolving the matter. Complainants may request a formal resolution, an informal resolution, or "no resolution" of the allegations of discrimination, harassment, retaliation, and/or complicity.

- Offer assistance to the complainant in submitting a written formal complaint<sup>12</sup> that details the nature and circumstances of the allegations, including the names of the complainants and respondents, if so inclined.

### No Resolution

If the complainant requests that no resolution of the allegations occur, the university will seek to honor the request whenever possible without impeding the university's ability to enhance the safety and security of the complainant and the university community. The university may initiate an investigation based on the seriousness of the allegation, whether or not there are multiple allegations, and/or whether or not a respondent poses a risk of harm to others. CREI will consider the following factors when evaluating such requests:

- All of the known circumstances, including any corroborating evidence;
- The nature and scope of the alleged conduct, including whether the reported behavior involves the use of a weapon;
- The respective ages and roles of the complainant and respondent;
- Whether there have been other reports of prohibited conduct or other misconduct by the respondent;
- Whether the report reveals a pattern of misconduct related to prohibited conduct (e.g. via illicit use of drugs or alcohol) at a given location or by a particular group;
- Fairness considerations for both the complainant and the respondent;
- Whether the university possesses other means to obtain relevant information and evidence;
- The university's obligation to provide a safe and non-discriminatory environment;
- Admissions of responsibility by the respondent, if any; and
- The impact of honoring the request on the complainant and the university community, including the risk of additional violence.

If the university is able to honor the complainant's request for no resolution, the university may close the matter with no action taken, or the university may proceed with other appropriate steps, including investigation and disciplinary action against the respondent for violations of other rules, SAPs, regulations, policies, or codes, if applicable.

If the university determines that the complainant's request cannot be honored, the complainant will be notified of the decision, and CREI will take appropriate actions, including but not limited to, (1) offering support services or academic adjustments and (2) initiating a formal investigation.

### Informal Resolution

Informal resolutions do not utilize a formal hearing and may or may not involve the establishment of findings of fact and the application of sanctions.

At any time prior to the determination of a final decision, the parties may seek informal resolution to resolve the complaint. The following conditions apply to informal resolution:

- Informal resolution is a voluntary process. No party may be compelled to participate in informal resolution. The university, in consultation with SECO, must agree to allow an informal resolution to

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<sup>12</sup>A formal complaint is a document or electronic submission (such as by electronic mail or through an on-line portal provided for this purpose) filed by a complainant, or signed by the Title IX Coordinator, alleging sex-based discrimination against a respondent and requesting that the university investigate the allegation(s). The formal complaint must contain the complainant's physical or digital signature, or otherwise indicate that the complainant is the person filing the complaint. Alternatively, a Title IX Coordinator may sign a formal complaint but is not a complainant or otherwise a party to the complaint. The university may consolidate formal complaints as to allegations of sex-based violations against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, when the allegations of sexual harassment arise out of the same facts or circumstances.

move forward and must obtain the parties' voluntary, written consent to the informal resolution process.

- Prior to an informal resolution, the parties will be provided with: (a) written notice of the allegations; (b) the requirements of the informal resolution process, including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations; and (c) the consequences of withdrawing from the informal process and resuming the formal process, and including the records that will be maintained or could be shared.
- Once a party agrees to participate in informal resolution, they may withdraw from the process at any time prior to a final agreement and resume the formal grievance process. Information shared in the informal resolution process may not be introduced into the formal process without independent evidence.
- Once a final agreement is established through informal resolution, the complaint may not return to the formal complaint process unless one or both parties fails to abide by any conditions established in the agreement.
- Informal resolution options include mediation, restorative conferences, shuttle facilitation, and other forms of facilitated dialogue.
- Mediation may not be used to resolve complaints of rape, statutory rape, dating violence, domestic violence, or any case in which imminent threats of harm may exist.
- The university may not offer an informal resolution process in sex-based complaints unless a formal complaint is filed and may not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

#### Formal Resolution

The allegations will be considered for investigation pursuant to the following procedures. CREI reserves the right to resolve the complaint informally or through no resolution if the allegation does not rise to the level of conduct prohibited by System Regulation 08.01.01.

Upon receipt of a report, CREI may consult with the Texas A&M University System Office of General Counsel (OGC) as needed and make a preliminary determination about whether to conduct a formal investigation of the allegations. The preliminary determination may include, but is not limited to, the following:

- An assessment of whether there is sufficient known or obtainable information to proceed with an investigation of the complaint;
- An assessment of whether the allegations are baseless;
- An assessment of whether the allegations, if true, would constitute a violation of System Regulation 08.01.01; and/or
- An assessment of whether a complainant's request for no resolution may be honored.

If it is determined that there is insufficient information to proceed with an investigation; or that the allegations are baseless; or that the allegations, if true, would not constitute conduct prohibited by System Regulation 08.01.01 and/or Rule 08.01.01.M1; or, that an investigation will not occur due to the complainant's request for no resolution, CREI may, after consultation with OGC:

- dismiss the complaint,
- close it for insufficient evidence to investigate or lack of jurisdiction,
- refer the report to a different office at the university (the university office may review the conduct and take appropriate action, including but not limited to, disciplinary action against the respondent for violations of other university rules, codes, regulations, policies, or SAPs, if applicable), or

- with the consent of the parties, as well as the approval of SECO, refer the complaint to informal resolution (cases involving allegations based on sex require the submission of a formal complaint before they may be referred to informal resolution).

CREI will notify the complainant of such action in writing. Complaints that have been dismissed or referred may be appealed in accordance with the appeal procedures section of this policy.

Once it has been determined that the university will proceed with a formal investigation, CREI will appoint the Investigative Authority (IA)<sup>13</sup> within 5 business days to initiate the process of determining whether a violation of System Regulation 08.01.01 or other university rule, SAP, code, or policy occurred.

The Assistant Vice President and Title IX Coordinator (or designee) shall simultaneously notify the complainant(s) and respondent(s) in writing of the commencement of the investigation. The notice of investigation will include:

- receipt of the complaint stating the allegation of a violation of this policy;
- interim supportive measures, if any;
- admonishments regarding cooperation and prohibiting retaliation;
- any informal resolution process that may be available; and
- an unredacted version of the complaint to an employee respondent(s) and their advisor, if applicable, with admonishments regarding privacy.
- the appointed IA; the appointed Designated Administrator (DA) and Appellate Authority (AA);<sup>14</sup>

If in the course of an investigation the university decides to investigate allegations about the complainant or respondent that were not included in the original notice, the university must provide notice of the additional allegations to the parties.

If the respondent is an employee, the Assistant Vice President and Title IX Coordinator (or designee) shall notify, in writing, the respondent's supervisor that CREI is investigating an allegation that the respondent has engaged in conduct that may be a violation of System Regulation 08.01.01 and/or Rule 08.01.01.M1 or other university rules, SAPs, codes, or policies.

CREI is responsible for all administrative actions required to conduct the investigation. These include, but are not limited to, informing the parties of extensions or other delays affecting the investigation, contacting supervisors or faculty regarding their employees' or students' time away from work or class to participate in

<sup>13</sup> The IA is one or more trained individuals appointed to conduct a formal investigation to discover and examine the facts related to an allegation and conclude if, based on the preponderance of the evidence, the allegation is substantiated, unsubstantiated, or if there is insufficient information. In complaints involving allegations of sex-based behaviors, the IA will be limited to only reporting the evidence collected during the investigation, as well as issuing appropriate determinations surrounding credibility of parties, witnesses, and evidence.

<sup>14</sup> The DA is the decision-making entity specified in university rules. This may be an administrator or a hearing officer/panel but may not include a person with a clear conflict of interest (e.g., supervisor, subordinate, and/or family member of either party) or personal bias. The role of the DA is to determine whether or not allegations of misconduct rise to the level of a violation of System Regulation 08.01.01 based on the evidence provided and utilizing the preponderance of the evidence standard. The DA cannot have served as an investigator nor may they later serve as an appellate authority in the same case. Title IX Coordinators may not serve as a DA in any case involving an allegation of discrimination or harassment based on sex. The AA is any individual or panel responsible for rendering appeal decisions as specified in university rules. The role of the AA is to review the process by which an original decision was reached and render an appellate decision, consistent with the grounds for appeal. Title IX Coordinators may not serve as an AA in any case involving an allegation of discrimination or harassment based on sex. All persons serving as DAs, AAs, and IAs will be impartial and free of conflicts of interest or bias for or against the complainant or the respondent. Parties who are concerned about the impartiality of an individual serving in one of these roles should submit their concerns, in writing, to the Chief Risk, Ethics, and Compliance Officer ([civilrights@tamu.edu](mailto:civilrights@tamu.edu)) who may designate alternative individuals to fulfill any of these roles.

the investigative process, making reports to university administrators, coordinating supportive measures, and undertaking any other tasks necessary to properly conduct the investigation.

The IA will review the complaint, conduct a prompt, fair, thorough, and impartial investigation. Abuse of the investigation and resolution process is prohibited and subject to disciplinary action up to and including dismissal or separation from the university. Examples of abuse of process include, but are not limited to:

- Failure to appear at a meeting, interview, hearing, or conference as set forth in a notice issued by CREI;
- Falsification, distortion, destruction, or misrepresentation of evidence or information;
- Disruption or interference with the orderly conduct of an investigation, interview, meeting, hearing or conference;
- Intentionally initiating or causing a false report to be initiated;
- Attempting to discourage an individual's proper participation in, or use of, the investigation and resolution process, disciplinary process, or legal process;
- Attempting to influence the impartiality of the IA, AA, or DA prior to, and/or during the course of the investigation and resolution process;
- Verbal or physical intimidation, and/or retaliation of any party to the investigation and resolution process prior to, during, and/or afterwards;
- Failure to abide by the terms of university administered sanctions;
- Influencing or attempting to influence another person to commit an abuse of the investigation and resolution process; and/or
- Failure to cooperate fully with the IA (applies to employees only).

Students, employees, and third parties who are found responsible for abuse of the investigation and resolution process are subject to the sanctions as described in this policy.

During the investigation, the complainant and the respondent will have an equal opportunity to be heard, submit information and corroborating evidence, identify witnesses who may have relevant information, and submit questions to be asked of the other party. Questions for the other party will be asked by and at the discretion of the IA. The IA will meet separately with the complainant, the respondent, and any witnesses, and will gather other relevant and available evidence and information. The IA may also consult medical, forensic, technological, or other experts when expertise is needed in order to achieve an understanding of the issues under investigation.

Witnesses must (1) have observed the acts in question, (2) have information related to or relevant to the incident, or (3) have information about impact, mitigation, aggravation, and/or character in order to participate in the investigation process.

Investigations provide both the complainant and respondent the same opportunities to have others present during any institutional proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor<sup>15</sup> of their choice. The advisor may be present at any time in which the party participates in the investigation and resolution process, including the filing of the complaint, the interview with

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<sup>15</sup> An advisor is an individual selected by each complainant and respondent to provide guidance, support, or advice during the investigation and resolution process and to conduct cross-examination when a complaint is referred to a formal hearing. An advisor may be an attorney. The university may appoint an advisor of the university's choice for a complainant or respondent for a hearing if either party does not have an advisor present. Advisors may not otherwise represent or speak for the party they are advising. Each party is allowed one advisor, although the university may establish circumstances under which a second advisor would be permitted (e.g., accommodating a party with a disability).

the IA, and all other meetings related to the investigation and resolution of the complaint. A party may select any person to be an advisor, including legal counsel.

If the allegations are related to sexual harassment or sex-based misconduct, a party must have an advisor for the hearing to provide guidance and to conduct cross examination. If a party does not have an advisor for a hearing involving sexual harassment or sex-based misconduct allegations, the university will appoint an advisor for the party. To the extent reasonably possible, the university will provide a party without an advisor with a list of trained advisors and allow the party to select an advisor to be appointed from the list.

Restrictions regarding the extent to which the advisor will participate in the proceedings may be established and applied equally to both parties. In all instances, the advisor's participation will be limited to the role of an observer, except that the advisor will conduct the cross examination during a hearing on allegations of sexual harassment and sex-based misconduct. An advisor can be barred from being present during the investigation and resolution process if, in the judgment of the IA, the DA, the AA, or the Assistant Vice President and Title IX Coordinator, the advisor attempts to advocate on behalf of a party (other than cross-examination), or is otherwise disruptive. All parties, including advisors, are informed of participation restrictions before a proceeding is conducted so that parties understand and respect the limitations.

When the university is made aware that there is a concurrent criminal investigation, CREI may inform the law enforcement agency that a university investigation is also in progress; ascertain the status of the criminal investigation; and determine the extent to which any evidence collected by law enforcement may be available to the university in its investigation.

At the request of law enforcement, the university may temporarily defer part or all of the investigation until after the initial evidence-gathering phase of the law enforcement investigation is complete. The IA will communicate with the parties (as appropriate) about the law enforcement agency's request to the extent allowed by law; the university's obligations and supportive measures; procedural options; anticipated timing; and the implementation of any necessary interim measures for the safety and well-being of all affected individuals.

Standards for the resolution of criminal allegations are different than the standards for resolution of a violation of System Regulation 08.01.01 and/or any other university policy, rule, SAP, or code; therefore, the university will not base its decisions on any law enforcement determination and/or the outcomes of any criminal proceedings.

Within 30 business days, the IA will prepare an initial draft investigation report at the conclusion of the investigation and provide it to OGC for review. The initial draft investigation report includes the following but does not contain speculation, opinions, findings, decisions, or recommendations for sanctions<sup>16</sup>:

- statement of the allegation(s)
- listing of individuals interviewed including dates of the interviews
- all inculpatory evidence (evidence that would tend to support a finding that a respondent is responsible for the alleged misconduct) that is directly related to the allegations

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<sup>16</sup> The investigation report for a non-sex based civil rights complaint must also include the IA's conclusion, based on the preponderance of the evidence, whether or not the alleged behavior/conduct occurred, did not occur, or there was insufficient evidence to establish that the behavior occurred or not, but will not determine whether or not the behavior establishes a violation of system or university regulations or rules.

- all exculpatory evidence (evidence that would tend to support a finding that a respondent did not commit the alleged misconduct) that is directly related to the allegations
- credibility assessments which may not be based on an individual's status as a complainant, respondent, or witness
- listing of relevant documents attached to the report as exhibits

The IA has the sole discretion to determine the relevance of evidence and whether it should be included in or excluded from the investigation report. OGC will coordinate with SECO and provide its review of the initial draft investigation report to the IA within 10 business days.

The IA will have 5 business days to create a final draft investigation report and share that document electronically with both the complainant, respondent, and their advisors, if any. The university provides parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint, including the evidence upon which the university does not intend to rely in reaching a determination regarding responsibility, and inculpatory or exculpatory evidence related to the allegations whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to the conclusion of the investigation. This includes sending to each party and the party's advisor, if any, the final draft investigation report (with exhibits) subject to inspection and review. Both the report and the collected evidence will be unredacted to the extent allowed by law.

The complainant and the respondent will be given 10 business days to review the final draft investigation report and evidence and submit a written response to the IA for the IA to consider prior to final completion of the investigative report. A party's response may include: (1) written comment or feedback; (2) additional evidence or information; (3) the names of additional witnesses or a request for the collection of other information by the IA; and/or (4) questions to be asked (at the discretion of the IA) of the other parties or witnesses. The IA must explain to the party proposing the questions any decision to exclude a question as repetitious or not relevant. A party's written response, if any, will be shared with all other parties and incorporated in the investigation report as an exhibit.

While it is the IA's responsibility to undertake a thorough search for relevant facts and evidence and to gather evidence sufficient to reach a determination regarding responsibility, the IA must conclude the investigation within a reasonably prompt time frames and without the power of subpoena.

At the conclusion of the review and respond period, the IA will determine if any new or relevant information was provided by one or both of the parties. If necessary, the IA may pursue additional investigative steps and/or amend the final draft investigation report. The IA will have 10 business days to complete this process.

The IA will then have 5 additional business days to prepare a final report (as amended, if applicable), and forward it along with exhibits, responses from the parties, and other information directly related and relevant to the allegations, to OGC and SECO for legal review. OGC and SECO will then have 5 business days to provide feedback to IA. The latter review provided by OGC and SECO may be waived by mutual agreement between the university and OGC/SECO if no substantive changes were made following the initial review. After receiving the legal review, the IA will have 5 business days to finalize the investigation report and submit to the DA for decision-making and sanctions.

Circumstances may warrant extensions to the time frames in this section. The IA should send an extension request, if needed, to CREI. Both the complainant(s) and the respondent(s) are notified of any extensions in writing.

The respondent is presumed to not have engaged in prohibited conduct until the DA finds that there is sufficient evidence based on a preponderance of the evidence to find that the respondent has violated System Regulation 08.01.01 and/or Rule 08.01.01.M1. If violation(s) are found, the DA may issue sanctions.

***Procedures governing the resolution of all sexual harassment and sex-based misconduct allegations, see definitions on page 20***

The university's Chief Risk, Ethics, and Compliance Officer will appoint a university official and/or a hearing officer to be the DA. The university official and/or hearing officer will render decisions in cases with allegations against employees, third parties, and students<sup>17</sup>.

The DA will review the unredacted final investigation report, the documentary evidence, the record of the hearing (if applicable), and any other relevant information. The DA or designee will provide the final investigative report and exhibits to the parties. The parties will also be provided a pre-hearing conference to review the hearing process as well as to explore any available options for informal resolution. The parties have at least 10 business days to review the final investigative report and to respond in writing to the DA (if desired) prior to the hearing. The DA has the sole discretion to determine the relevance of evidence and whether it should be heard at a hearing. The Rules of Evidence do not apply in hearings. At any time prior to the adjudication of a formal complaint, the parties may seek informal resolution to resolve the complaint.

Unless waived by the parties, following the pre-hearing conference the parties will be given a minimum of 5 business days notice of any formal hearing. The notice must include the date, time, and location of the hearing, as well as instructions for those participating in hearings through online means.

The DA will conduct a live hearing<sup>18</sup> to allow the parties to question witnesses, submit evidence or information, and to allow the DA and the parties' advisors to cross-examine other parties or witnesses. The complainant and the respondent at a hearing must have an advisor with them. In cases in which a party does not have an advisor, the university will provide a trained advisor to assist them in the hearing process.

Cross-examination of the complainant, respondent, and any witnesses may not be conducted by the opposing party but must be conducted by their advisor. Questions are to be directed to the DA, who will determine whether or not each question will be admitted into the hearing. If a question is deemed repetitious or not relevant, the decision-maker must explain the decision to exclude it. When parties are being subject to cross-examination, the advisor may not answer on behalf of the party.

The DA will preside over the hearing and make final determinations on the relevance of questions and evidence asked during the cross-examination. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the alleged conduct, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

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<sup>17</sup> Exceptions: The chancellor or designee will serve as the DA in complaints against the Texas A&M President or an employee who reports directly to the Texas A&M President; a Chief Operating Officer or an employee who reports directly to the Chief Operating Officer; or an employee who works in the department of CREL. The chair of the Board of Regents or designee will serve as the DA in complaints against the chancellor or an employee who reports directly to the chancellor.

<sup>18</sup> Hearings will be closed to the public. The university will create an audio or audiovisual recording, or transcript, of any live hearing and make it available to the parties for inspection and review. Physical access to the recording or transcript must be provided upon request for the purpose of preparing an appeal following the hearing. Attendance at a hearing may be in person or may be conducted through remote means, provided that all parties and the DA can see and hear one another in real time during the course of the hearing.

If a complainant, respondent, or witness is not in attendance at a live hearing, the DA cannot rely on the previously submitted statements of the absent party in reaching a determination, but may utilize all other evidence, including witnesses who interacted with the absent party, but not hearsay testimony of what the absent party told that individual. A complainant, respondent, or witness statement can also not be utilized in a determination if that person refuses to submit to cross-examination at a live hearing. The DA cannot draw an inference regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions.

Following the hearing, the DA will develop a draft result<sup>19</sup> (hereafter called decision), based on the preponderance of the evidence, as to a) whether or not the alleged conduct occurred; and b) whether each allegation is substantiated, unsubstantiated, or there is insufficient information to substantiate that the respondent violated System Regulation 08.01.01 and/or Rule 08.01.01.M1. If applicable, the DA will also include a decision as to whether the respondent violated any other university regulation, code, policy, SAP, or rule. If the DA determines that any regulations, policies, rules, SAPs, or codes have been violated, the DA will consider any information about impact, mitigation, aggravation, and the respondent's character (see factors listed in the Sanctioning Considerations section on page 43) and include a decision about sanctions. The DA will submit the draft to SECO within 2 business days. SECO will have a maximum of 3 business days to provide feedback to the DA.

Thereafter, the DA will have a maximum of 3 additional business days to issue a decision letter. The decision letter must be sent simultaneously to notify the parties, in writing, of the decision on responsibility and sanctions except when to do so would violate state or federal law [e.g. Family Education Rights and Privacy Act (FERPA)]. The decision must include any sanctions imposed by the institution. Notwithstanding section 444 of the General Education Provision Act (20 U.S.C. 1232g), commonly referred to as FERPA, the decision letter must include the rationale for the decision and the sanctions<sup>20</sup>. The decision will include information about appealing the decision and/or sanctions.

Decision letters must include (1) identification of the allegations; (2) a description of the procedural steps taken from the receipt of a formal complaint through determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held, if any; (3) a finding for each allegation as to whether the conduct occurred and findings of fact supporting the determination; (4) conclusion regarding the application of the university's conduct standards to the facts; (5) a statement of, and rationale for, the result as to each allegation including a determination regarding responsibility (substantiated, unsubstantiated, or there is insufficient information to substantiate that the respondent violated System Regulation 08.01.01 and/or Rule 08.01.01.M1), any disciplinary sanctions the university imposes on the respondent, and whether remedies designed to restore or preserve equal access to the university's education program or activity will be provided by the university to the complainant, and; (6) the university's procedures and permissible bases for the complainant and respondent to appeal the decision and/or sanctions. If it was alleged that any other system regulations or university rules, SAPs, codes, or policies were violated, there will be a statement of responsibility as to these allegations as well. The decision on responsibility made by the DA does not constitute an employment action with respect to faculty and non-faculty employees. Any sanction against an employee, imposed as a result of a substantiated finding, will constitute an employment action.

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<sup>19</sup> Result is defined as any initial, interim and final decision by any official or entity authorized to resolve disciplinary matters within the institution. The result must include any sanction imposed by the institution.

<sup>20</sup> The decision of the DA will include how the university weighted the evidence and information presented during the hearing, how the evidence and information support the decision and sanctions, and how the standard of evidence was applied.

If for any reason there is reasonable cause for the university to delay the issuance of the decision letter, this will be communicated to the parties by the DA or designee. If a student respondent withdraws or graduates from the university pending the resolution of a complaint, the process will continue and, the university will not issue a transcript on behalf of the student until the conclusion of the process.

Upon request by another postsecondary educational institution, the university must provide to the requesting institution any determination that a student violated the university's code of conduct by committing sexual harassment, sexual assault, sex-based misconduct, dating violence, domestic violence, and/or stalking based on sex.

The goal is to resolve complaints in a reasonably prompt timeframe; however, extenuating circumstances requiring additional time may necessitate an extension for good cause. Written notice of the delay and the reason for the delay is provided to the complainant and the respondent by CREI or designee.

***Procedures governing the resolution of all other civil rights complaints (allegations other than sexual harassment and sex-based misconduct)***

Following are the resolution procedures for non sex-based complaints based on race, color, religion, national origin, age, disability, genetic information, and/or veteran status. When a complaint involves allegations of misconduct that involve both sex-based allegations and allegations of other civil rights violations, the process shall be conducted under the requirements established for sex-based offenses (see page 40).

The DA will review the unredacted final investigation report (see footnote 16), the documentary evidence, and any other relevant information. If the DA has substantial doubts about the thoroughness, fairness, and/or impartiality of the investigation, the DA may refer the matter back to the IA with further instructions, which could include the appointment of a different IA. At any time prior to the adjudication of a formal complaint, the parties may seek informal resolution to resolve the complaint.

The DA will develop a draft decision (see footnote 19), based on the preponderance of the evidence, as to a) a finding for each allegation as to whether conduct occurred; and b) a finding of responsibility for each allegation: substantiated, unsubstantiated, or there is insufficient information to substantiate that the respondent violated System Regulation 08.01.01 and/or Rule 08.01.01.M1. If it was alleged that any other system regulations or university rules, SAPs, codes, or policies were violated, there will be a statement of responsibility as to these allegations as well.

The DA will submit the draft decision to OGC within 5 business days after receiving the final investigation report and consult, as needed, with respect to sanctioning. OGC will coordinate with SECO and provide its review of the draft decision within 5 business days. For a complaint against a student, it may be impractical for OGC to review the intended decision prior to issuance by the DA. Universities are therefore exempt from obtaining OGC review of the decision, for student complainants, prior to issuance but may request assistance from OGC and SECO when needed.

The DA will have 5 business days to finalize the decision and simultaneously notify the parties, the IA, and any other university official with a need to know, in writing, of the decision and sanctions. In cases in which the allegations are substantiated, the final decision will also be provided to an employee respondent's supervisor. The decision must include any sanctions imposed by the institution. Notwithstanding section 444 of the General Education Provision Act (20 U.S.C. 1232g), commonly referred to as FERPA, in the decision, the DA will state the rationale for the decision and the sanctions, if any (see footnote 20). The final decision will include instructions for appealing the decision and/or sanctions.

Circumstances may warrant extensions to the time frames in this section. The DA should send an extension request, if needed, to the office or individuals who appointed them. Both the complainant(s) and the respondent(s) should be notified of any extensions in writing.

### ***Sanctioning Considerations***

In determining appropriate sanctions, many factors may be considered. Factors include, but are not limited to:

- the expressed wishes of the complainant(s),
- the nature of the conduct,
- the impact of the conduct on the complainant(s) and university community and the need to protect the safety of the university community,
- prior disciplinary history of the respondent,
- whether the respondent has accepted responsibility for the conduct,
- the necessity of any specific action in order to eliminate the discrimination, harassment, and/or retaliation and prevent its recurrence, as well as the need to remedy its effects on the complainant(s) or other university community members, and/or
- any other mitigating, aggravating, or compelling circumstances.

### ***Sanctioning for Employees***

If an employee is found to have engaged in sexual harassment or sex-based misconduct, the sanction will be termination of employment. If an employee is found to have engaged in conduct prohibited by System Regulation 08.01.01 and/or Rule 08.01.01.M1 (other than sexual harassment and/or sex-based misconduct), the DA may assign appropriate sanction(s) which may have educational, restorative, punitive, and rehabilitative components. Sanctions include written warning or reprimand, required training and/or attendance at counseling, no contact directives, probation, suspension, and termination.

If an employee is found responsible for violating any other rule, policy, SAP, code, or regulation, the DA may assign appropriate sanction(s) or may refer the sanctioning to any other appropriate university administrator.

### ***Sanctioning for Students***

If a student is found responsible for sexual harassment or sex-based misconduct, the student will be sanctioned in accordance with the [Texas A&M University Title IX Cumulative Student Sanctioning Matrix](#) which is described in the following table. Behavior examples identified in the table are not intended to represent an exhaustive listing of sexual harassment or sex-based misconduct. If a student is found responsible for engaging in any other form of conduct prohibited by System Regulation 08.01.01 or Rule 08.01.01.M1, or if the student is found responsible for violating any other university rule or System regulation, the DA will assign appropriate sanctions which may have educational, restorative, and rehabilitative components and/or may place a student in a probationary or review status or separate the student from the university.

Sexual Harassment (defined on page 20)			
Stage 1 Sanction	Stage 2 Sanction	Stage 3 Sanction	Stage 4 Sanction
Severe, persistent, or pervasive sexual innuendos, jokes, remarks, questions, gestures	Any one or the combination of Stage 1 behaviors, plus a behavior from another category	Any one or the combination of Stage 1 and/or Stage 2 behaviors, plus a behavior from another category	Any one or the combination of Stage 1, Stage 2 and/or Stage 3 behaviors, plus a behavior from another category
Display of sexually explicit visual material			

Dating Abuse and Violence / Domestic Abuse and Violence (defined on pages 58-59)			
Stage 1 Sanction	Stage 2 Sanction	Stage 3 Sanction	Stage 4 Sanction
Intimidation: Using actions, gestures, and tone of voice to indicate a threat of violence	Any one or combination of Stage 1 behaviors, plus:	Any one or combination of Stage 2 behaviors, plus:	Any one or combination of Stage 1, Stage 2 and/or Stage 3 behaviors
	Preventing complainant from calling for help or leaving the room	Intimidation or Physical abuse in retaliation for reporting sexual misconduct, dating/ domestic violence, and/or stalking	
	Destruction of property	Displaying weapons, throwing objects at a person with potential to injure	
	Physical abuse: Pushing, shoving, hair-pulling, scratching, hitting, throwing objects	Destruction of valuable property	
Stalking (defined on pages 59-60)			
Stage 1 Sanction	Stage 2 Sanction	Stage 3 Sanction	Stage 4 Sanction
Repeated, unsolicited phone calls, emails, texts, and/or gifts to another person and/or their family/household	Any one or combination of Stage 1 behaviors, plus:	Any one or combination of Stage 1 and/or Stage 2 behaviors, plus:	Any one or combination of Stage 1, Stage 2 and/or Stage 3 behaviors
Repeatedly following another person or conducting surveillance of another person and/or their family/household	Second violation of stalking	Intimidation or physical abuse in retaliation for reporting sexual misconduct, dating/ domestic violence, and/or stalking	
Direct or private unsolicited contact or attempts to contact via social media	Repeated, unsolicited contact or attempts to contact via social media	Repeated, unsolicited visits to another person's home, business, and/or class, and/or that of their family/household	
		Assuming another's identity in order to make contact with complainant	
Sexual Exploitation (defined on page 20)			
Stage 1 Sanction	Stage 2 Sanction	Stage 3 Sanction	Stage 4 Sanction
Reckless viewing of nudity or sexual behavior	Any one or combination of Stage 1 behaviors, plus:	Any one or combination of Stage 1 and/or Stage 2 behaviors, plus:	Any one or combination of Stage 1, Stage 2 and/or Stage 3 behaviors
	Allowing others to observe sexual activity without the other person's consent	Soliciting sexual contact with a minor	Collecting, creating, and/or distributing child pornography/sexual images of those under 18
	Intentional viewing of nudity or sexual behavior	Possessing and/ or viewing child pornography/sexual images of those under 18	Prostituting another person
	Indecent exposure without proper regard for others (i.e. public urination)	Taking or transmitting images or videos of an identified person in a sexual, intimate, or private act without that person's consent	
	Taking or transmitting images or videos of an unidentified person in a sexual, intimate, or private act without that person's consent	Distributing sexual or intimate images or recordings of another identified person without that person's consent	
	Distributing sexual or intimate images or recordings of an unidentified person without that person's consent	Engaging in sexual activity while knowingly infected with an STD without the other person's knowledge	
		Deliberate indecent exposure with intent for impact	
Non-consensual Sexual Contact (defined as attempting or making sexual contact without the person's consent)			
Stage 1 Sanction	Stage 2 Sanction	Stage 3 Sanction	Stage 4 Sanction
Unwelcomed kissing and/or light touching over clothing	Any one or combination of Stage 1 behaviors, plus a behavior from another category, plus:	Any one or combination of Stage 1 and/or Stage 2 behaviors, plus:	Any one or combination of Stage 1, Stage 2 and/or Stage 3 behaviors

	Non-genital fondling, groping or heavy touching plus a behavior from another category	Unwelcomed touching, fondling, groping or genital touching	
	Unwelcomed increased touching, fondling, groping, or genital touching		
Sexual Abuse (defined as the following behaviors carried out by any means against the complainant's will or without his/her consent)			
Stage 1 Sanction	Stage 2 Sanction	Stage 3 Sanction	Stage 4 Sanction
n/a	n/a	Oral sex	Any one or combination of Stage 3 behaviors with predation <sup>21</sup>
		Penetration (by sex organs)	
		Penetration (by means other than sex organs)	

The Stage 4 sanction is expulsion. The Stage 3 sanction is suspension. The Stage 2 sanction is conduct probation. Stage 1 sanctions include conduct reviews, restrictions, restitution, community/university service, educational requirements, and letters of reprimand. Texas A&M University sanctions are defined below.

*Texas A&M Student Sanctioning Matrix - Stage 4 Sanctions*

Expulsion: Separation of the student from the university whereby the student is not eligible for readmission to this University.

*Texas A&M Student Sanctioning Matrix - Stage 3 Sanctions*

Letter of Enrollment Block: A letter stating that the student may not reenter Texas A&M University without prior approval through CREI, the Offices of the Dean of Student Life, or the Vice President for Student Affairs (in collaboration with appropriate TAMHSC administrators) if enrollment has been blocked for a previous student conduct problem.

Suspension: Separation of the student from the university for a definite period of time. The student is not guaranteed readmission at the end of such period of time, but is guaranteed a review of the case and a decision regarding eligibility for readmission. The suspension takes effect when the appeal for the offense is exhausted, waived or time limit has passed. Suspensions may be implemented in one of two ways: immediate implementation of suspension or deferred implementation of suspension. The sanction of suspension may be placed in deferred status. If the student is found in violation of any university's regulations, policies, rules, codes, or SAPs during the time of deferred suspension, the suspension takes effect immediately without further review. Additional student conduct sanctions appropriate to the new violation also may be applied. A student who has been issued a deferred suspension sanction is deemed "not in good standing<sup>22</sup>" with the university.

<sup>21</sup> Predation is an intent to engage in acts of misconduct prior to its occurrence, demonstrating premeditation, planning or forethought. Predation is reflected in communicated intent (physical, verbal, visual, or written), threats directed at a party, attempts to incapacitate a party, attempts to isolate a party, utilizing physical force or violence, or other actions that a reasonable person would construe as a pre-meditation to engage in actions that are unwanted by/against the recipient. Committing any of these actions with an individual under the age of consent is also considered predatory.

<sup>22</sup> A student who is not in good standing is subject to the following restrictions: (1) Ineligibility to hold an office in any student organization recognized by the university or to hold any elected or appointed office of the university. (2) Ineligibility to represent the university in any way, including representing the university at any official function, intercollegiate athletics or any forms of intercollegiate competition or representation. This includes events taking place both on and off of the university campus. (3) Ineligibility to receive a university administered scholarship when the length of the period of not in good standing is greater than one semester. Some scholarships adhere to more strict guidelines, and, therefore, ineligibility may result from a lesser length of not in good standing. This sanction implies a serious offense and must be uniformly applied by the office administering the scholarship upon notification by CREI. (4) Additional restrictions or conditions also may be imposed, depending on the nature and seriousness of the misconduct.

At the end of the suspension period, the student is eligible for reenrollment. Actual admission to the university will be determined by the academic rules in place at the time of application for reenrollment. If admitted, the student is required to attend a mandatory meeting with the Student Conduct Office (979-847-7272) prior to course registration.

*Texas A&M Student Sanctioning Matrix - Stage 2 Sanctions*

**Conduct Probation:** An official warning that the student's conduct is in violation of Texas A&M University regulations, policies, rules, codes, or SAPs, but is not sufficiently serious to warrant expulsion or suspension. A student on conduct probation is deemed "not in good standing" with the university (see footnote 22). If there is a finding of responsibility for subsequent violations of the university's regulations, policies, rules, codes, or SAPs during this period of time, more severe sanctions may be administered.

*Texas A&M Student Sanctioning Matrix - Stage 1 Sanctions*

**Conduct Review:** An official warning that the student's conduct is in violation of Texas A&M University regulations, policies, rules, codes, or SAPs, but is not sufficiently serious to warrant expulsion, suspension, or conduct probation. A student on conduct review shall have their conduct under review for a specified period of time. This sanction may require regular meetings with an appropriate official to ascertain and evaluate compliance with student rules. Additional restrictions or conditions also may be imposed, depending on the nature and seriousness of the misconduct. Students placed on this sanction remain in good standing with the university. If there is a finding of responsibility for subsequent violations of regulations, policies, rules, codes, or SAPs during this period of time, more severe sanctions may be administered.

**Restrictions:** The withdrawal of specified privileges for a definite period of time, but without the additional stipulations contained in the imposition of a sanction which results in a student being not in good standing. The restrictions involved will be clearly defined.

**Restitution:** A payment for financial injury to an innocent party in cases involving theft, destruction of property or deception. The assessed costs to be paid may be in addition to receipt of any of the above sanctions.

**Community/University Service:** A student may be offered an opportunity to complete a specified number of hours of community/university service. The type of community/university service must be approved by the respondent's CREI Case Manager.

**Educational Requirements:** A provision to complete a specific educational requirement. Such educational requirements may include, but are not limited to, completion of an alcohol education workshop, a diversity awareness workshop, essays, reports, reflective writing assignments, etc.

**Letter of Reprimand:** A letter that makes a matter of record any incident that reflects unfavorably on the student or the university.

*Minimum Sanctions*

In addition, students found responsible for committing dating or domestic violence and/or non-consensual sexual penetration of another person will be subject to a minimum sanction of a one-year suspension, in the absence of significant mitigating factors. Students found responsible for these acts who have demonstrated predation for the purpose of carrying out these acts will be subject to permanent expulsion.

Students found responsible for committing acts of sexual harassment, sexual assault, dating violence, domestic violence, stalking based on sex, and/or any other sex-based misconduct who are allowed to return after a suspension of one year or more will be ineligible to hold an office in any student organization, ineligible to represent the university in any way (including intercollegiate athletics or other competitions, both on and off campus), and ineligible to receive an institutional scholarship, in the absence of significant mitigating factors.

### *Campus Housing Sanctions*

In addition to the sanctions specified in the [Texas A&M University Title IX Cumulative Student Sanctioning Matrix](#), occupants of each residence hall, by majority vote, have the power to establish additional “in house” rules approved by the Department of Residence Life. Generally, “in house” rule infractions are handled by Residence Life staff. Campus housing sanctions are described below.

**Loss of Campus Housing Privilege:** Removal from university housing for conduct reasons.

**Deferred Loss of Campus Housing Privilege:** The sanction of loss of campus housing privilege may be placed in deferred status. If a student is found in violation of any university rule during the time of the deferred sanction, removal from housing takes effect immediately without further review. Additional student conduct sanctions appropriate to the new violation also may be taken. In addition, a student is ineligible to hold an elected or appointed office in any affiliated housing organization. This includes but is not limited to the following offices/positions: president, vice president, secretary, treasurer, Residential Housing Association delegate.

**Campus Housing Probation:** An official notice that the student’s conduct is in violation of residence hall rules, university apartments rules and/or university rules and that more stringent student conduct sanctions, including removal from housing, may result if future violations occur. In addition, a student is ineligible to hold an elected or appointed office in any affiliated housing organization. This includes but is not limited to the following offices/positions: president, vice president, secretary, treasurer, Residential Housing Association delegate.

### *Corps of Cadets Sanctions*

In addition to any of the sanctions listed in this section, members of the Corps of Cadets are subject to disciplinary action in accordance with Corps Operations Manual.

### ***Appeals procedures governing the resolution of all sexual harassment and sex-based misconduct allegations, see definitions on page 20***

An appeal of a complaint dismissal, hearing decision, and/or sanctions related to an allegation of sexual harassment or sex-based misconduct may be made by the complainant and/or the respondent. The AA, the individual or panel responsible for rendering appeal decisions, is assigned based on the status of the respondent in accordance with the following table. AAs shall not have had any previous involvement and/or participation in the investigation and/or decision pertaining to an appeal under review.

If the allegations are against a:	Student	Non-Faculty Employee and Third Party	Faculty Employee
Then the AA is:	University Disciplinary Appeals Panel (UDAP) who may refer the appeal to the Dean of Student Life or designee <a href="https://student-rules.tamu.edu/rule58/">https://student-rules.tamu.edu/rule58/</a>	Vice President for the Division of Human Resources and Organizational Effectiveness or designee <a href="https://policies.tamu.edu/32-01-02.pdf">https://policies.tamu.edu/32-01-02.pdf</a>	Provost and Executive Vice President or designee who may seek an advisory opinion from the University Committee on Faculty Disciplinary Appeals (UCFD) before rendering decision

All appeals will be confined to a review of the record from the investigation and any relevant evidence, as well as the DA's decision as related to the grounds for appeal. The appeal does not create an entitlement to a new investigation. The appeals process carries a presumption that the original decision was correct unless a preponderance of the evidence demonstrates that one or more of the conditions of the appeal are met, and that either or both parties was deprived of a fair process.

Appeals must be submitted in writing and must include a statement outlining the basis for the appeal<sup>23</sup> and any evidence which supports the appeal. Appeals must be filed at the location and within the timeframe dated in the DA's written notice of the decision (within 5 business days of notification of the decision). Decisions made by the DA shall not be final until an appeal deadline is passed, or when the appeal process is exhausted, or when all parties choose not to appeal.

To be a valid appeal, the appeal must: (1) be filed at the location and within the time frame stated in the DA's written notice; (2) identify one of the bases for appeal (see footnote 23); and (3) provide credible information or evidence substantiating the identified bases for appeal.

If the AA determines that an appeal is not valid, the AA will provide simultaneous written notice to the parties and CREI that no valid appeal was filed and that the decision of the DA is final and the case is closed.

If a timely and valid appeal is filed by either party, the other party will be notified as soon as practical thereafter by the AA. The parties will be given 3 business days to review the appeal and submit a written response a) that provides support for or challenges the decision by the DA, and b) that responds to the appeal bases submitted by the appealing party. Any written response must be submitted to the AA.

The AA will review the investigation report, the DA's decision on responsibility and/or sanctions, the documentary evidence, the record from the hearing (if applicable), and any other relevant information and render a written decision on the appeal. If both parties file a valid appeal, the AA will review both appeals and will render decisions accordingly.

The AA will render one or more of the following written decisions:

- Affirm the DA's decision on responsibility and, if applicable, the sanctions. There are no relevant issues of concern related to the ground(s) of the appeal, and, therefore, the decision is affirmed and final.

<sup>23</sup> Results (decision and/or sanctions) or dismissal of a complaint can be appealed on any of all of the following bases, as applicable: (a) A procedural irregularity that affected the outcome; (b) New evidence, not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter. The new evidence must be provided at the time of the appeal through the designated mechanism for filing an appeal; (c) The Title IX Coordinator, investigator(s) or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter; or (d) The appropriateness or severity of the sanctions. If an employee was found to have sexually harassed another member of the university or agency community, the appropriateness or severity of the sanction cannot be appealed.

- Remand the complaint back to the DA because new evidence, not reasonably available at the time the determination regarding responsibility or dismissal was made, appears to be relevant and could have significantly affected the outcome of the decision on responsibility, dismissal of the complaint, or the sanctions. The DA will reconvene the hearing for the limited purpose of considering the new evidence. The DA will issue a new decision which may be appealed by the parties in accordance with the previously described appeal procedures.
- Remand the complaint back to the DA with an instruction to correct the procedural error or omission. If the procedural error occurred in the investigation phase, the DA will instruct the IA to correct the procedural error or omission and amend the Investigative Report, as appropriate. The IA will then submit the amended investigative report to the parties for review and response and then to the DA for a new decision in accordance with formal resolution procedures. If the procedural error occurred in the resolution phase, the DA will correct the procedural error or omission and then issue a new decision in accordance with the formal resolution procedures. The new decision of the DA may be appealed by the parties in accordance previously described appeal procedures.
- Remand the complaint to 1) CREI or 2) SECO with the instruction to remedy a bias by the IA or DA or the Title IX Coordinator. If bias was present in the IA, CREI will appoint a new IA to review the investigation, collect additional evidence or information as appropriate, and follow the investigation requirements as outlined in the formal resolution procedures. A new report will be written and provided to the DA for a new hearing. If the bias was present in the DA, CREI will appoint a new DA to re-hear the case with the existing investigation. If the bias was present in the Title IX Coordinator, SECO will appoint a new staff member to address the influence of the Title IX Coordinator on the case.
- Modify the decision on sanctions because the sanctions given were inappropriate or disproportionate to the severity of the conduct after considering all the circumstances<sup>24</sup>. The AA will impose new sanctions, which are final.

Notwithstanding section 444 of the General Education Provision Act (20 U.S.C. 1232g), commonly referred to as FERPA, the AA will render a written decision simultaneously to the parties that includes a rationale for the decision as to each of the grounds appealed, changes occurring based on appeal, and when such results become final (see Footnote 20).

To the extent reasonably possible:

- For student respondents: The AA will provide the written decision simultaneously to the parties and CREI within 10 business days following the 3 business day review deadline. AAs are exempt from obtaining OGC review of decisions for student respondents prior to issuance but may request assistance from OGC and SECO when needed.
- For employee or third-party respondents: The AA will provide a draft decision to OGC for review within 5 business days following the 3 business day review deadline. System Office officials will provide its review of the draft decision to the AA within 5 business days. To the extent possible, the AA will provide a final written decision simultaneously to the parties and CREI within 5 business days of receipt of the review from the System Office. If the complaint on appeal is substantiated, the respondent's supervisor will also be informed.

The decision of the AA is considered be final and binding on all involved parties.

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<sup>24</sup> If an employee was found to have sexually harassed another member of the university or agency community, the AA may not render a decision which modifies the sanctions.

Circumstances may warrant extensions to the timeframes outlined in this section. The AA may send an extension request to the office or individual who appointed them with a rationale for an extension. If the extension is granted, the AA will notify the parties and CREI in writing.

***Appeal procedures governing the resolution of other complaints (allegations other than sexual harassment and sex-based misconduct)***

Any employee disciplined pursuant to this regulation may appeal that action in accordance with [System Policy 12.01, Academic Freedom, Responsibility and Tenure](#); [System Policy 32.01, Employee Complaint and Appeal Procedures](#); [System Regulation 32.01.01, Complaint and Appeal Procedures for Faculty Members](#); [System Regulation 32.01.02, Complaint and Appeal Process for Nonfaculty Employees](#); and/or other system policies or regulations as appropriate.

Any student receiving a sanction of separation (expulsion or suspension) pursuant to this regulation may appeal the sanction in accordance with the code of conduct for student grievances, [Student Rule 51. Student Conduct Separation and Appeal](#).

***Extensions***

The university will make every reasonable effort to comply with the timelines contained in this procedure. However, extensions may be obtained by the IA, DA, or AA, as appropriate under the circumstances. Time frames for the receipt, investigation, and adjudication of complaints may be extended for good cause. Good cause is to be determined by the university in consultation with OGC and SECO and reasonable extensions may be granted at the discretion of the university. Circumstances that warrant an extension may include, but are not limited to:

- Temporary unavailability of the complainant(s), respondent(s) or witnesses;
- Delays in issuance and/or receipt of information to or from the IA;
- Temporary unavailability of the IA, DA, or AA due to illness, family needs or professional commitments;
- Holidays or other periods when the complainant, respondent, witnesses, or other university employees may be unavailable; and/or
- New allegations, new evidence, new witnesses, or any other fact or circumstance that would require further investigation.

All requests for extensions must be justified in writing and shall be sent by the IA, DA, or AA to OREC for review and approval by the Chief Risk, Ethics, and Compliance Officer or designee. CREI will simultaneously notify the complainant and respondent in writing of any extensions and the reason for the extensions.

**Dismissals under Title IX**

Cases involving allegations of sexual harassment, sexual assault, and dating violence, domestic violence, and/or stalking based on sex are subject to mandatory or discretionary dismissal from the Title IX process<sup>25</sup> under

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<sup>25</sup> Complaints will be processed under Title IX if all of the following apply: (1) The university has actual knowledge of a notice of sexual harassment or a complaint involving allegations of sexual harassment, sexual assault, and/or dating violence, domestic violence, and stalking based on sex to the Title IX Coordinator or any university official who has authority to institute corrective measures and redress harassment on behalf of the university including Deputy Title IX Coordinators, the Chief Risk, Ethics and Compliance Officer, the Director of Employee Relations, the Vice President for Human Resources, the Dean of Faculties, the Office of the Provost, the Dean of Students, the Dean of Student Life, and the Associate Director of Student Life. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge; (2) A formal complaint is filed by the complainant or signed by the Title IX Coordinator; (3) The alleged behavior/conduct must have occurred against a person while in the United States; (4) At the time the formal complaint was filed, the complainant was participating or attempting to participate in the university's education program or activity. This includes an enrolled student, an employee, and applicants for admission or employment at the university, and; (5) The alleged conduct meets the definition of sexual harassment as set forth in this policy.

federal law. However, at the discretion of the Title IX Coordinator, in consultation with OGC and SECO, cases dismissed from the Title IX process may be subject to investigation and adjudication as sex-based misconduct which provides for the same investigation and resolution process as cases meeting sexual harassment under Title IX.

### ***Mandatory dismissals***

If the conduct alleged in the formal complaint would not constitute sexual harassment as defined even if proved, did not occur in the university's education program or activity, or did not occur against a person in the United States, then the university must dismiss the formal complaint with regard to that conduct for purposes of sexual harassment under Title IX only. Such dismissal does not preclude action under

- Sex-based Misconduct procedures as outlined on page 40 or
- Another provision of the university's conduct standards.

### ***Discretionary dismissals***

The university may dismiss a formal complaint for the purposes of sexual harassment under Title IX if the complainant notifies the Title IX Coordinator in writing that the complainant wishes to withdraw it, if the respondent is no longer enrolled or employed by the university, or if specific circumstances prevent the university from collecting evidence sufficient to reach a determination (for example, when the complainant has ceased participating in the process; in certain fact specific cases when the passage of time precludes the collection of sufficient evidence; when complainant's identity is not known; and when the exact same allegations have already been investigated and adjudicated). Such dismissal does not preclude action under

- Sex-based Misconduct procedures as outlined on page 40 or
- Another provision of the university's conduct standards.

Upon a dismissal required or permitted pursuant to the above, the university must promptly send written notice of the dismissal and the reason(s) therefore simultaneously to the parties. The parties must be given the opportunity to appeal a dismissal to the designated AA in accordance with the appeal procedures referenced above.

## **Prevention and Awareness Programs<sup>26</sup>**

Primary prevention programs are directed at incoming students and new employees. The primary programs are defined as programming, initiatives, and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexual interactions, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions.

Texas A&M University provides culturally relevant, inclusive primary prevention and awareness education to incoming students and new employees to clearly define sexual assault, dating violence, domestic violence, stalking, and consent. The programs identify sexual assault, dating violence, domestic violence, and stalking as

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<sup>26</sup> For the purposes of this section awareness programs means community-wide or audience-specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration. Programs to prevent dating violence, domestic violence, sexual assault, and stalking means comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault, and stalking that are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, assessed for value, effectiveness, or outcome; and consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community, and societal levels.

conduct prohibited by the university and provide information regarding bystander intervention, risk reduction in recognizing warning signs of abusive behavior, ways to avoid potential attacks, and individuals' rights and options. The training includes procedures individuals should follow if sexual assault, dating violence, domestic violence, or stalking occurs and procedures the institution will follow when one of these behaviors is reported. This includes, but is not limited to, the importance of preserving evidence; options for notifying law enforcement and campus authorities; procedures for institutional disciplinary action and conduct proceedings; possible sanctions following a proceeding; on-campus and community resources; rights and options for obtaining lawful orders; assistance in receiving support measures and remedial action; how the institution will protect the confidentiality of victims and other necessary parties; and protection from retaliation.

The university requires a mandatory online training module (Sexual Assault Prevention) focused on sexual harassment, sexual assault, dating violence, domestic violence, and stalking. Each semester, the training is sent to all incoming Texas A&M University undergraduate, graduate, and professional students. New students are required to complete this training at all campuses with the exception of Texas A&M University Qatar.

During general orientation held the week prior to the beginning of fall semester classes, incoming students entering the College of Pharmacy at the TAMHSC Kingsville campus are offered presentations covering the above educational material and additional resources. CREP's Title IX Deputy Coordinator and the Coordinator for Interpersonal Violence and Prevention and Health Promotion are both invited to speak to all incoming students during general orientation. The College of Pharmacy student handbook is distributed to new and current students and contains information on sexual assault, awareness, victims' rights, resources, and available options. Crime prevention and safety information, some specifically targeting sexual violence and stalking, is distributed at new student conferences by the TAMUK PD.

New employees receive primary prevention information through web-based *Creating a Discrimination Free Workplace* training mandated by The Texas A&M University System. All employees are required to completed the training every two years thereafter.

Ongoing prevention and awareness campaigns are directed at students and employees. The ongoing campaigns are defined as programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking using a range of strategies with audiences throughout the institution. The same information included in the institution's primary prevention and awareness programs is incorporated into ongoing prevention and awareness campaigns. Various departments on campus support ongoing campaigns for students and employees as described below.

The Texas A&M University Kingsville Student's Health and Wellness Center provides advocacy, education, prevention programs and support services for female and male students, faculty, and staff and can be contacted at 361-593-3991 (<http://www.tamuk.edu/shw/>). In addition to orientation training, periodic training addresses the dynamics and frequency of sexual assault; safety against and prevention of sexual assault, dating violence, domestic violence, and stalking; recognizing signs of unhealthy relationships; and active bystander intervention. These programs occur throughout the year and are available upon request.

The TAMUK PD, 361-593-2611, provides ongoing education available to students and employees to promote prevention and personal safety. Related materials are distributed by the Student Health and Wellness Center at awareness events across campus and in the community during times such as Campus Safety Awareness Week, National Night Out, and Sexual Assault Awareness Month.

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Ongoing prevention and awareness campaigns have been developed at the Texas A&M University main campus and are available to other campus locations. The campaigns are described below.

Health Promotion (including an interpersonal violence unit) provides Green Dot Bystander Intervention training that addresses the dynamics and frequency of sexual assault; safety against and prevention of sexual assault, dating violence, domestic violence, and stalking; recognizing signs of unhealthy relationships; and active bystander intervention. Through Green Dot training, participants learn how to use the 3 D's (direct, delegate, and distract) to intervene in any acts of power-based personal violence they may witness. Health Promotion furthers prevention of power-based interpersonal violence at the university by offering Green Dot and other education and training on the topics of bystander intervention, consensual language, healthy relationships, and responding to and assisting survivors of sexual assault. These programs occur throughout the year and are available upon request (<https://studentlife.tamu.edu/hp/presentations/>, [healthpromotion@tamu.edu](mailto:healthpromotion@tamu.edu) or 979-845-0280). Presentations are provided for classes, student organization meetings, orientations, residence hall programs, and other events.

The university developed the Step In. Stand Up. Campaign, endorsed by the President, to create a culture of awareness that does not tolerate incidents of sexual violence. A large group of student leaders were involved to assist in crafting the message and the Campaign logo with the intention of reaching a broad campus population. The Campaign asks supporters to “step in” as active bystanders to prevent incidences of sexual violence from occurring and to “stand up” to support survivors. Students, faculty, and staff groups actively support the Campaign. These groups extend the Step In. Stand Up. message on campus and in the community during sporting events, student and employee orientations, and other campus-hosted events that take place throughout the year. Special efforts are made during sexual assault awareness month that include providing resource tables, facilitating pledge banner signatures, distributing t-shirts, and hosting speakers who advocate for social change and awareness. A website for the Campaign includes an online pledge of commitment, university-wide statements of support, campus and community resources, and information on how to report sexual violence (<http://stepinstandup.tamu.edu/>).

The Division of Human Resources and Organizational Effectiveness offers training for employees regarding fostering respect in a diverse workplace and inclusion that covers information about the employee's and supervisor's role in maintaining a work environment that is free from discrimination and harassment. Participants will have the opportunity to review federal equality laws, identify and discuss behaviors that might unknowingly contribute to a disrespectful or hostile environment, and identify ways to be proactive in creating a respectful work environment. Other online courses are offered that provide guidance in following university policies and rules and reporting and addressing complaints.

The Title IX webpage, <http://titleix.tamu.edu/>, describes university resources, assistance, educational opportunities, and reporting procedures for campus community members impacted by sexual violence, sexual harassment, and other illegal discrimination. CREI, the Offices of the Dean of Student Life, and UPD provides information for students, faculty, and staff who wish to report any form of sexual discrimination or harassment. The [Step In. Stand Up. website](#) referenced above also includes information on these topics.

A notice of non-discrimination and abuse is sent to all students and employees by CREI at the beginning of the fall and spring semesters regarding reporting procedures and requirements related to incidents of illegal

discrimination, sexual harassment (including sexual assault, dating violence, domestic violence, and stalking), and related retaliation.

All students and employees are provided written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims both on-campus and in the community. The written notification is provided to students by TAMHSC administration and to employees by Human Resources. These groups distribute an email annually (fall semester) that contains information covering how to report incidents, applicable policies, and other available options in addition to existing services and resources.

### **Bystander Intervention and Risk Reduction<sup>27</sup>**

Everyone has a role in changing community knowledge, attitudes and behaviors. Change happens as each person is able to identify risky situations and take action to confront, interrupt, or prevent acts of sexual violence. Bystander intervention programs can help individuals observe a situation and determine an appropriate intervention where someone could use some help. Bystander intervention means just that; people taking care of others. If you find a friend in a situation that concerns you, consider the following strategies to intervene safely and effectively.

- Create a distraction to interrupt the flow of events
- Involve others to help you
- Make an excuse to remove a friend from the situation
- Point out the unwanted behavior in a safe and respectful manner
- Call for help, if needed

Sexual assault is never a victim's fault. However, there are ways that may reduce the risk of being sexually assaulted including being prepared, alert, and assertive. Consider the following tips:

- Be aware of your surroundings
- Practice responsible drinking; alcohol is a factor in many sexual assaults
- Never leave your drink unattended
- Don't accept drinks from someone you don't know or trust
- Stay with your friends and make sure your friends stay with you
- Be careful of online relationships
- Trust your instincts

We are reminded to think about relationships, specifically relationships that may be, or become abusive. Be aware of the signs:

- Is one of the partners verbally and emotionally abusive?
- Is one of the partners isolating the other from friends and family?
- Is one of the partners controlling, intimidating or always jealous?
- Is there a threat of harm?

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<sup>27</sup> For the purposes of this section bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

## Other Considerations

### Prohibition of Retaliation

Texas A&M University prohibits retaliation. Texas A&M University or an officer, employee, or agent of Texas A&M University may not retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights or responsibilities under any provision of the Clery Act.

### Victim Notification

In accordance with the Higher Education Opportunity Act, upon written request, Texas A&M University will disclose to the alleged victim of any crime of violence, or non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense with respect to such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for the purposes of this paragraph.

Institutions are required to provide both the complainant and the respondent with simultaneous written notification of any result of any institutional conduct proceeding that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking. In these cases, it is not necessary for the victim to make a written request.

### Sex Offender Registry

Section 121 of the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921) provides for the tracking of registered sex offenders and instructs states to post sex offender data on the internet.

The Texas Department of Public Safety (DPS) is the official Texas internet source for Sex Offender Registration information. The Sex Offender Registration open record information is extracted from the DPS Sex Offender Registration Database. The DPS maintains files based on registration information submitted by criminal justice agencies and represents a statewide source of information on sex offenders required by law to register.

The DPS public web page can be found at <https://records.txdps.state.tx.us/SexOffender/>.

Additional resources for gathering sex offender and sex crime data in the area:  
Kleberg County Sheriff's Office 361-595-8500  
Kingsville Police Department 361-592-4311

### Definitions of Clery Act Offenses

**Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Manslaughter By Negligence:** The killing of another person through gross negligence.

**Sexual Assault:** An offense that meets the definition of rape, fondling, incest or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) Program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent (see consent section below).

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Consent:

Texas A&M University System Regulation

System Regulation 08.01.01, Civil Rights Compliance provides guidance in complying with local, state and federal civil rights laws and regulations and related system policy. This regulation establishes system-wide standards for the receipt and processing of complaints, appeals, or reports of discrimination, sexual harassment and/or related retaliation based on protected class including complaints made by employees, students, and/or third parties.

According to System Regulation 08.01.01, Civil Rights Compliance, consent is clear, voluntary, and ongoing agreement to engage in a specific sexual act. Persons need not verbalize their consent to engage in a sexual act for there to be permission. Permission to engage in a sexual act may be indicated through physical actions rather than words. A person who is asleep or mentally or physically incapacitated, either through the effect of drugs or alcohol or for any other reason, or whose agreement was made by threat, coercion, or force, cannot give consent. Consent may be revoked by any party at any time.

Texas Penal Code

According to the Texas Penal Code, Sec. 1.02. Objectives of Code, the general purposes of the Texas Penal Code are to establish a system of prohibitions, penalties, and correctional measures to deal with conduct that unjustifiably and inexcusably causes or threatens harm to those individual or public interests for which state protection is appropriate.

*Consent* is defined in the Texas Penal Code, Section 1.07(11) as assent in fact, whether express or apparent. Without consent is also defined in the Texas Penal Code, Section 22.011(b) within the definition of sexual assault (see below).

*Sexual Assault* is defined in the Texas Penal Code, Section 22.011 as follows.

- (a) A person commits an offense if:
  - (1) the person intentionally or knowingly:
    - (A) causes the penetration of the anus or sexual organ of another person by any means, without that person's consent;
    - (B) causes the penetration of the mouth of another person by the sexual organ of the actor, without that person's consent; or
    - (C) causes the sexual organ of another person, without that person's consent, to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor; or

- (2) regardless of whether the person knows the age of the child at the time of the offense, the person intentionally or knowingly:
- (A) causes the penetration of the anus or sexual organ of a child by any means;
  - (B) causes the penetration of the mouth of a child by the sexual organ of the actor;
  - (C) causes the sexual organ of a child to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor;
  - (D) causes the anus of a child to contact the mouth, anus, or sexual organ of another person, including the actor; or
  - (E) causes the mouth of a child to contact the anus or sexual organ of another person, including the actor.
- (b) A sexual assault under Subsection (a)(1) is without the consent of the other person if:
- (1) the actor compels the other person to submit or participate by the use of physical force, violence, or coercion;
  - (2) the actor compels the other person to submit or participate by threatening to use force or violence against the other person or to cause harm to the other person, and the other person believes that the actor has the present ability to execute the threat;
  - (3) the other person has not consented and the actor knows the other person is unconscious or physically unable to resist;
  - (4) the actor knows that as a result of mental disease or defect the other person is at the time of the sexual assault incapable either of appraising the nature of the act or of resisting it;
  - (5) the other person has not consented and the actor knows the other person is unaware that the sexual assault is occurring;
  - (6) the actor has intentionally impaired the other person's power to appraise or control the other person's conduct by administering any substance without the other person's knowledge;
  - (7) the actor compels the other person to submit or participate by threatening to use force or violence against any person, and the other person believes that the actor has the ability to execute the threat;
  - (8) the actor is a public servant who coerces the other person to submit or participate;
  - (9) the actor is a mental health services provider or a health care services provider who causes the other person, who is a patient or former patient of the actor, to submit or participate by exploiting the other person's emotional dependency on the actor;
  - (10) the actor is a clergyman who causes the other person to submit or participate by exploiting the other person's emotional dependency on the clergyman in the clergyman's professional character as spiritual adviser;
  - (11) the actor is an employee of a facility where the other person is a resident, unless the employee and resident are formally or informally married to each other under Chapter 2, Family Code; or
  - (12) the actor is a health care services provider who, in the course of performing an assisted reproduction procedure on the other person, uses human reproductive material from a donor knowing that the other person has not expressly consented to the use of material from that donor.
- (c) In this section:
- (1) "Child" means a person younger than 17 years of age.
  - (2) "Spouse" means a person who is legally married to another.
  - (3) "Health care services provider" means:
    - (A) a physician licensed under Subtitle B, Title 3, Occupations Code;
    - (B) a chiropractor licensed under Chapter 201, Occupations Code;
    - (C) a physical therapist licensed under Chapter 453, Occupations Code;
    - (D) a physician assistant licensed under Chapter 204, Occupations Code; or
    - (E) a registered nurse, a vocational nurse, or an advanced practice nurse licensed under Chapter 301, Occupations Code.

- (4) "Mental health services provider" means an individual, licensed or unlicensed, who performs or purports to perform mental health services, including a:
- (A) licensed social worker as defined by Section 505.002, Occupations Code;
  - (B) chemical dependency counselor as defined by Section 504.001, Occupations Code;
  - (C) licensed professional counselor as defined by Section 503.002, Occupations Code;
  - (D) licensed marriage and family therapist as defined by Section 502.002, Occupations Code;
  - (E) member of the clergy;
  - (F) psychologist offering psychological services as defined by Section 501.003, Occupations Code; or
  - (G) special officer for mental health assignment certified under Section 1701.404, Occupations Code.
- (5) "Employee of a facility" means a person who is an employee of a facility defined by Section 250.001, Health and Safety Code, or any other person who provides services for a facility for compensation, including a contract laborer.
- (6) "Assisted reproduction" and "donor" have the meanings assigned by Section 160.102, Family Code.
- (7) "Human reproductive material" means:
- (A) a human spermatozoon or ovum; or
  - (B) a human organism at any stage of development from fertilized ovum to embryo.
- (d) It is a defense to prosecution under Subsection (a)(2) that the conduct consisted of medical care for the child and did not include any contact between the anus or sexual organ of the child and the mouth, anus, or sexual organ of the actor or a third party.
- (e) It is an affirmative defense to prosecution under Subsection (a)(2):
- (1) that the actor was the spouse of the child at the time of the offense; or
  - (2) that:
    - (A) the actor was not more than three years older than the victim and at the time of the offense:
      - (i) was not required under Chapter 62, Code of Criminal Procedure, to register for life as a sex offender; or
      - (ii) was not a person who under Chapter 62, Code of Criminal Procedure, had a reportable conviction or adjudication for an offense under this section; and
    - (B) the victim:
      - (i) was a child of 14 years of age or older; and
      - (ii) was not:
        - (a) a person whom the actor was prohibited from marrying or purporting to marry or with whom the actor was prohibited from living under the appearance of being married under Section 25.01; or
        - (b) a person with whom the actor was prohibited from engaging in sexual intercourse or deviate sexual intercourse under Section 25.02.
- (f) An offense under this section is a felony of the second degree, except that an offense under this section is:
- (1) a felony of the first degree if the victim was a person whom the actor was prohibited from marrying or purporting to marry or with whom the actor was prohibited from living under the appearance of being married under Section [25.01](#); or
  - (2) a state jail felony if the offense is committed under Subsection (a)(1) and the actor has not received express consent as described by Subsection (b)(12).

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based upon the reporting

party's statement with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered to be a crime for the purposes of Clery Act reporting.

*Dating Violence* is defined in the [Texas Family Code, Section 71.0021](#) as follows.

- (a) "Dating violence" means an act, other than a defensive measure to protect oneself, by an actor that:
- (1) is committed against a victim or applicant for a protective order:
    - (A) with whom the actor has or has had a dating relationship; or
    - (B) because of the victim's or the applicant's marriage to or dating relationship with an individual with whom the actor is or has been in a dating relationship or marriage; and
  - (2) is intended to result in physical harm, bodily injury, assault, or sexual assault or that is a threat that reasonably places the victim or applicant in fear of imminent physical harm, bodily injury, assault, or sexual assault.
- (b) For purposes of this title, "dating relationship" means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on consideration of:
- (1) the length of the relationship;
  - (2) the nature of the relationship; and
  - (3) the frequency and type of interaction between the persons involved in the relationship.
- (c) A casual acquaintanceship or ordinary fraternization in a business or social context does not constitute a "dating relationship" under Subsection (b).

**Domestic Violence:** A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred. Any incident meeting this definition is considered to be a crime for the purposes of Clery Act reporting.

*Family Violence* is defined by the [Texas Family Code, Section 71.004](#) as follows.

- (1) an act by a member of a family or household against another member of the family or household that is intended to result in physical harm, bodily injury, assault, or sexual assault or that is a threat that reasonably places the member in fear of imminent physical harm, bodily injury, assault, or sexual assault, but does not include defensive measures to protect oneself;
- (2) abuse, as that term is defined by [Sections 261.001\(1\)\(C\), \(E\), \(G\), \(H\), \(I\), \(J\), \(K\), and \(M\)](#), by a member of a family or household toward a child of the family or household; or
- (3) dating violence, as that term is defined by Section 71.0021.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other

professional treatment or counseling. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. Any incident meeting this definition is considered to be a crime for the purposes of Clery Act reporting.

*Stalking* is defined in the [Texas Penal Code, Section 42.072](#) as follows.

(a) A person commits an offense if the person, on more than one occasion and pursuant to the same scheme or course of conduct that is directed specifically at another person, knowingly engages in conduct that:

(1) constitutes an offense under Section 42.07 (see below), or that the actor knows or reasonably should know the other person will regard as threatening:

(A) bodily injury or death for the other person;

(B) bodily injury or death for a member of the other person's family or household or for an individual with whom the other person has a dating relationship; or

(C) that an offense will be committed against the other person's property;

(2) causes the other person, a member of the other person's family or household, or an individual with whom the other person has a dating relationship to be placed in fear of bodily injury or death or in fear that an offense will be committed against the other person's property, or to feel harassed, annoyed, alarmed, abused, tormented, embarrassed, or offended; and

(3) would cause a reasonable person to:

(A) fear bodily injury or death for himself or herself;

(B) fear bodily injury or death for a member of the person's family or household or for an individual with whom the person has a dating relationship;

(C) fear that an offense will be committed against the person's property; or

(D) feel harassed, annoyed, alarmed, abused, tormented, embarrassed, or offended.

(b) An offense under this section is a felony of the third degree, except that the offense is a felony of the second degree if the actor has previously been convicted of an offense under this section or of an offense under any of the following laws that contains elements that are substantially similar to the elements of an offense under this section:

(1) the laws of another state;

(2) the laws of a federally recognized Indian tribe;

(3) the laws of a territory of the United States; or

(4) federal law.

(c) For purposes of this section, a trier of fact may find that different types of conduct described by Subsection (a), if engaged in on more than one occasion, constitute conduct that is engaged in pursuant to the same scheme or course of conduct.

(d) In this section:

(1) "Dating relationship," "family," "household," and "member of a household" have the meanings assigned by Chapter 71, Family Code.

(2) "Property" includes a pet, companion animal, or assistance animal, as defined by Section 121.002, Human Resources Code.

Sec. 42.07. Harassment.

(a) A person commits an offense if, with intent to harass, annoy, alarm, abuse, torment, or embarrass another, the person:

(1) initiates communication and in the course of the communication makes a comment, request, suggestion, or proposal that is obscene;

(2) threatens, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;

- (3) conveys, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury;
  - (4) causes the telephone of another to ring repeatedly or makes repeated telephone communications anonymously or in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
  - (5) makes a telephone call and intentionally fails to hang up or disengage the connection;
  - (6) knowingly permits a telephone under the person's control to be used by another to commit an offense under this section; or
  - (7) sends repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another.
- (b) In this section:
- (1) "Electronic communication" means a transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photoelectronic, or photo-optical system. The term includes:
    - (A) a communication initiated through the use of electronic mail, instant message, network call, a cellular or other type of telephone, a computer, a camera, text message, a social media platform or application, an Internet website, any other Internet-based communication tool, or facsimile machine; and
    - (B) a communication made to a pager.
  - (2) "Family" and "household" have the meaning assigned by Chapter 71, Family Code.
  - (3) "Obscene" means containing a patently offensive description of or a solicitation to commit an ultimate sex act, including sexual intercourse, masturbation, cunnilingus, fellatio, or anilingus, or a description of an excretory function.
- (c) An offense under this section is a Class B misdemeanor, except that the offense is a Class A misdemeanor if the actor has previously been convicted under this section.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

**Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding).

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Hate Crime:** A criminal offense reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For Clery Act purposes, hate crimes include any of the following offenses that are motivated by bias: Murder and non-negligent manslaughter, manslaughter by negligence, sexual assault (rape, fondling, incest, statutory rape), robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, or destruction/damage/vandalism of property. Following are the bias categories.

**Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics, e.g. color of skin, eyes, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g. Asians, blacks, or African Americans, whites.

**Gender:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g. male or female.

**Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g. Catholics, Jews, Protestants, atheists.

**Sexual Orientation:** A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual orientation is the term for a person's physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual (straight) individuals.

**Gender Identity:** A preformed negative opinion or attitude toward a person (or group of persons) based on their actual or perceived gender identity, e.g. bias against transgender or gender non-conforming individuals (a person who does not conform to the gender-based expectations of society).

**Ethnicity:** A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term race in that "race" refers to grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.

**National Origin:** A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth. This bias may be against people that have a name or accent associated with a national origin group, participate in certain customs associated with a national origin group, or because they are married to or associate with people of a certain national origin.

**Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced aged or illness.

#### **Additional Hate Crime Definitions:**

**Larceny -Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property (Except “Arson”): To willfully or maliciously damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Arrests and Referrals for Disciplinary Action:** Arrest is defined as persons processed by arrest, citation, or summons. Referred for disciplinary action is defined as the referral of any person to any official who initiates a disciplinary action of which a record is established and which may result in the imposition of a sanction. Clery Act statistics are disclosed for arrests and referrals regarding state or local violations of liquor, drug abuse, and weapons laws. Only violations of the law resulting in arrest or referral are disclosed. Violations of institutional policy alone are not included in Clery Act statistics.

Weapons: Carrying, Possessing, Etc.: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Classify as a weapons: carrying, possessing, etc. violation: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed (except as permitted by state law and institutional policy through state law) or openly; using, manufacturing, etc. of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the aforementioned acts.

Drug Abuse Violations: The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine). Classify as a drug abuse violation: all drugs, without exception, that are illegal under local or state law where your institution is located and all illegally obtained prescription drugs.

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness. Classify as a liquor law violation: the manufacture, sale, transporting, furnishing, possessing, etc. of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and attempts to commit any of the aforementioned acts.

## Definitions of Clery Act Locations

**On-campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls. This also includes any building or property that is within or reasonably contiguous to the geographic area that is owned by the institution but controlled by

another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

**On-campus Student Housing Facilities (Residential Facilities):** A subset of the “On Campus” category. Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

**Non-campus:** Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. This also includes any building or property owned or controlled by a student organization that is officially recognized by the institution.

**Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

## TAMHSC, Kingsville - Reportable Crimes

The following statistics include all incidents of Clery Act crimes reported to the institution that occurred within the campus' Clery Act locations, regardless of whether the individual reporting was a member of the campus community and regardless of whether the individual chose to move forward with the criminal justice or campus disciplinary proceedings. To prepare the annual disclosure of crime statistics, the institution collects information from internal sources such as campus police and other campus security authorities and requests information from external sources such as local law enforcement.

Criminal Offenses					
Offense	Year	On Campus Property	Residential Facilities (subset of on campus property)	Non-Campus Property	Public Property
Murder / Non-negligent Manslaughter	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Manslaughter By Negligence	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Sex Offenses, Rape	2017	4	4	0	0
	2018	2	2	0	0
	2019	3	2	0	0
Sex Offenses, Fondling	2017	5	3	0	0
	2018	4	3	0	0
	2019	8	3	0	0
Sex Offenses, Incest	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Sex Offenses, Statutory Rape	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Robbery	2017	1	1	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Aggravated Assault	2017	0	0	0	0
	2018	1	0	0	0
	2019	1	0	0	1
Burglary of Structure	2017	9	8	0	0
	2018	6	2	0	0
	2019	10	5	0	0
Motor Vehicle Theft	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Arson	2017	0	0	0	0
	2018	0	0	0	0
	2019	1	1	0	0

Hate Crimes					
Offense	Year	On Campus Property	Residential Facilities (subset of on campus property)	Non-Campus Property	Public Property
Hate Crimes *	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0

Violence Against Women Reauthorization Act of 2013 (VAWA) Offenses					
Offense	Year	On Campus Property	Residential Facilities (subset of on campus property)	Non-Campus Property	Public Property
Domestic Violence	2017	1	0	0	0
	2018	1	1	0	0
	2019	0	0	0	0
Dating Violence	2017	4	1	0	0
	2018	1	1	0	0
	2019	4	2	0	0
Stalking	2017	0	0	0	0
	2018	2	1	0	1
	2019	0	0	0	0

Arrests and Disciplinary Referrals					
Offense	Year	On Campus Property	Residential Facilities (subset of on campus property)	Non-Campus Property	Public Property
Arrests: Weapons Carrying, Possessing, Etc.	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Disciplinary Referrals: Weapons Carrying, Possessing, Etc.	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Arrests: Drug Abuse Violations	2017	17	14	0	10
	2018	11	10	0	8
	2019	10	8	0	0
Disciplinary Referrals: Drug Abuse Violations	2017	68	48	0	0
	2018	35	32	0	0
	2019	18	17	0	1
Arrests: Liquor Law Violations	2017	4	3	0	0
	2018	3	3	0	0
	2019	15	13	0	0
Disciplinary Referrals: Liquor Law Violations	2017	18	15	0	0
	2018	13	13	0	0
	2019	27	23	0	0

The following are in reference to the reportable crimes tables.

\* In 2017, 2018, and 2019 there were no reported criminal incidents involving hate/bias.

For the 2017, 2018, and 2019 crime statistics tables disclosed above, statistics were requested from local law enforcement agencies. The statistics obtained from local law enforcement agency responses are included in reportable crimes tables above.

### **October 2020 Change to Prior Year Statistics in the 2020 Annual Security Report**

Calendar year 2017 Aggravated Assault in the On Campus category decreased from 1 to 0 to withhold an unfounded incident from Clery crime statistics.

### **January 2021 Changes to Prior Year Statistics in the 2020 Annual Security Report**

To correct classification errors between liquor law arrests and referrals, the following changes are included in the statistical table above: Calendar year 2019 Arrests: Liquor Law Violations decreased from 36 to 15 in the On Campus category and decreased from 36 to 13 in the Residential Facilities category. Calendar year 2019 Disciplinary Referrals: Liquor Law Violations increased from 6 to 27 in the On Campus category and increased from 0 to 23 in the Residential Facilities category.

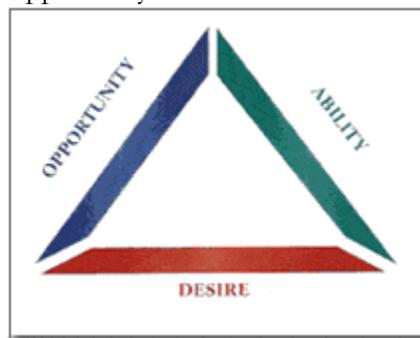
## TAMHSC, Kingsville - Unfounded Crimes

Unfounded crimes are crimes that sworn or commissioned law enforcement personnel have investigated and made a formal determination that the report is false or baseless and are, therefore, subsequently withheld from Clery crime statistics. Following are the unfounded crimes as reported for all TAMHSC Kingsville Clery Act locations and Clery Act offenses:

- Calendar year 2019: 0 unfounded crimes
- Calendar year 2018: 1 unfounded crime
- Calendar year 2017: 1 unfounded crime

## Crime Prevention and Security Awareness

It is important for all of us to understand our role in the reduction of crime. A conceptual aid often employed by crime prevention practitioners is referred to as the Crime Triangle. For any crime to occur three elements must be present: desire, ability, and opportunity.



Members of the university community easily recognize there is little that can be done to control the criminal's ability and desire. The university community's greatest strength in the prevention of crime is our initiative to reduce or eliminate the opportunity for a crime to occur.

A primary goal of TAMUK PD is the prevention of crime before it occurs. Because TAMUK PD officers cannot be everywhere all the time, they need the help of all members of the university community to take an active role in their personal safety and property protection. Crime prevention is important to the campus community. Reporting any crime or suspected crime immediately is helpful to the TAMUK PD and may prevent someone else from becoming a victim of a more serious crime.

The TAMUK PD continually presents programs covering crime prevention and security information to students, staff, and faculty. TAMUK PD officers are dedicated full time to crime prevention efforts and programs. They participate in and provide information during new and transfer student orientation, international student orientation, employee orientation, in addition to a number of other programs scheduled annually with student organizations. Sessions are also provided annually to select student groups including athletics and University Housing and Residence Life personnel such as head residents and resident advisors. In these sessions information is provided regarding campus security procedures and practices. Crime prevention programs are offered at residence hall orientation sessions, individual floor meetings, residential community-wide presentations. Residents are reminded to keep doors locked, observe building security procedures, and to notify University Housing and Residence Life staff or the TAMUK PD of any suspicious activity within residence halls.

TAMUK PD typically offers a variety of crime prevention programs and services to our community members. The programs are designed to encourage students and employees to be responsible for their own security and

the security of others. Due to COVID-19, the availability of the following programs or service requests may be restricted to online only or unavailable if the request cannot meet COVID-19 guidelines. In person requests that cannot meet the COVID-19 guidelines will resume once it is safe for all involved. For additional information or to schedule a program, call the TAMUK PD at 361-593-2611.

- Operation Identification (Operation ID) – allows law enforcement to detect, identify, and return lost or stolen property from residence halls, homes, and offices (see below for more information and availability)
- Alcohol and Drug Abuse Awareness and policies – orientations and scheduled upon request
- Crime Prevention and Safety/Crime Prevention Tips/Personal Safety – orientations and scheduled upon request
- Hate Crimes – orientations and scheduled upon request
- Date Rape – orientations and scheduled upon request
- Rape Aggression Defense (RAD) System – provides self-defense tactics and techniques; orientations and scheduled upon request at no charge to university students, faculty, and staff
- Civilian Response to Active Shooter Event (CRASE) – provides strategies to the community members, employees, and building emergency managers for surviving an active shooter event; orientations and scheduled throughout the year
- Shots Fired – instills a survivor mindset and teaches realistic strategies for dealing with an active shooter situation; orientations and scheduled upon request
- DWEEyes/Fatal Vision – addresses problems associated with alcohol abuse, misuse, underage drinking, and alcohol's relationship to crimes; scheduled upon request
- Building Emergency Managers (BEM) – scheduled upon request
- Safety in the Workplace training – orientations and scheduled upon request

Crime prevention personnel encourage employees and students to participate in “Operation Identification,” by engraving unique identifiers prefix on personal items kept on campus such as bikes, computers, radios, and stereo systems. This nationally recognized identification procedure is shown to facilitate the recovery of stolen items. TAMUK PD suggests keeping a record of serial numbers and unique identifiers, and taking photos of valuable items kept on campus to aid in identification and recovery.

The campus community members can request an escort to their vehicle or to their residence hall when alone at night by contacting the TAMUK PD dispatch at 361-593-2611. Transportation is based on the availability of officers. Texas A&M University Kingsville also maintains and monitors a comprehensive video surveillance system.

The campus community can also take advantage of the university's Rave Guardian app, which is called JavGuard, to communicate directly with TAMUK PD or 911 operator, send text or photographic information to the police about crimes, request police assistance, or set a timer to notify people you trust to check on you when you are alone or in an unfamiliar place.

The TAMUK PD, in cooperation with other university organizations and departments, offers security awareness and crime prevention programs to the campus community on an ongoing basis. These programs aid to eliminate or reduce incidents of domestic violence, dating violence, sexual assault, stalking, illicit drug use and dangers, theft, and vandalism and enhance personal safety and campus/residence hall security. A common theme of the awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and to be concerned for the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, displays, videos, security alert posters, and articles on the university's website and in *The South Texan* student newspaper.

The TAMUK PD is also active in the community sponsoring a Coffee with a Cop events, a Teddy Bear drive, hosting annual National Night Out activities on campus, participating in a National Night Event with other law enforcement agencies in October, and sponsoring a fundraising event for Special Olympics every year.

In conjunction with the City of Kingsville's Crime Stoppers organization, the Student Government Association, Criminology Club, and others, TAMUK Crime Stoppers offers cash rewards for information on crime that may lead to arrests or indictments resulting from criminal activity on campus.

The Texas A&M University main campus also offers other services and programs, available upon request to employees and students, to improve safety on campus and educate the community about security issues. Programs include self-defense, personal safety awareness, sexual assault prevention, presentations (orientations) including information about campus security procedures and practices, etc. For additional information contact the Texas A&M University Police Department's Community Services Division at 979-845-0070.

### Important Telephone Numbers

Emergencies—from off/on campus phone / Cell phones Police/Fire/Medical	911	TAMUK PD –from on campus phone (non-emergency)	2611
TAMUK PD (non-emergency)	361-593-2611	Student Health and Wellness	361-593-3991
Kingsville Police (non-emergency)	361-592-4311	Kleberg County Sheriff (non-emergency)	361-595-8500
FBI (San Antonio Office)	210-225-6741	Department of Public Safety (State Troopers)	361-592-1911
Department of Civil Rights and Equity Investigations	979-458-8407		

### Other Annual Security Reports and Annual Fire Safety Reports

Annual Security Reports and Annual Fire Safety Reports for other Texas A&M University locations are as follows and are available at the following Texas A&M University OREC website:

<https://orec.tamu.edu/clery/annual-security-report/>.

#### Other Texas A&M University Annual Security Reports

Texas A&M University College Station

<https://orec.tamu.edu/wp-content/uploads/CSAnnualSecurityReport.pdf>

Texas A&M University O.D. Butler, Jr. Animal Science Complex and University Farm

<https://orec.tamu.edu/wp-content/uploads/UnivFarmAnnualSecurityReport.pdf>

Texas A&M University at Galveston

<https://orec.tamu.edu/wp-content/uploads/GalvestonAnnualSecurityReport.pdf>

Texas A&M University RELIS Campus

<https://orec.tamu.edu/wp-content/uploads/RELLISAnnualSecurityReport.pdf>

Texas A&M University at Qatar

<https://orec.tamu.edu/wp-content/uploads/QatarAnnualSecurityReport.pdf>

Texas A&M University Mays Business School at CityCentre

<https://orec.tamu.edu/wp-content/uploads/MaysAnnualSecurityReport.pdf>

Texas A&M University School of Law

<https://orec.tamu.edu/wp-content/uploads/LawAnnualSecurityReport.pdf>

Texas A&M University Health Science Center Bryan

<https://orec.tamu.edu/wp-content/uploads/HSCBryanAnnualSecurityReport.pdf>

Texas A&M University Health Science Center Dallas

<https://orec.tamu.edu/wp-content/uploads/HSCDallasAnnualSecurityReport.pdf>

Texas A&M University Health Science Center Houston

<https://orec.tamu.edu/wp-content/uploads/HSCHoustonAnnualSecurityReport.pdf>

Texas A&M University Health Science Center McAllen

<https://orec.tamu.edu/wp-content/uploads/HSCMcAllenAnnualSecurityReport.pdf>

Texas A&M University Health Science Center Round Rock

<https://orec.tamu.edu/wp-content/uploads/HSCRRAAnnualSecurityReport.pdf>

Texas A&M University Health Science Center Temple

<https://orec.tamu.edu/wp-content/uploads/HSCTempleAnnualSecurityReport.pdf>

Texas A&M University Higher Education Center at McAllen

<https://orec.tamu.edu/wp-content/uploads/HECMcAllenAnnualSecurityReport.pdf>

Texas A&M University at Galveston, TS General Rudder

<https://orec.tamu.edu/wp-content/uploads/TAMUGGeneralRudderAnnualSecurityReport.pdf>

Texas A&M University Maritime Academy Summer Sea Term

<https://orec.tamu.edu/wp-content/uploads/TAMUMaritimeAcademyAnnualSecurityReport.pdf>

#### Other Texas A&M University Annual Fire Safety Reports

Texas A&M University at College Station

<https://orec.tamu.edu/wp-content/uploads/CSAnnualFireReport.pdf>

Texas A&M University at Galveston

<https://orec.tamu.edu/wp-content/uploads/GalvestonAnnualFireReport.pdf>

Texas A&M University Health Science Center Kingsville

<https://orec.tamu.edu/wp-content/uploads/KingsvilleAnnualFireReport.pdf>

Texas A&M University at Galveston, TS General Rudder

<https://orec.tamu.edu/wp-content/uploads/TAMUGGeneralRudderAnnualFireReport.pdf>

Texas A&M University Maritime Academy Summer Sea Term

<https://orec.tamu.edu/wp-content/uploads/TAMUMaritimeAcademyAnnualFireReport.pdf>